

Atal Medical & Research University, HP

on Behalf of

The Government of Himachal Pradesh

Department of Medical Education & Research



COMMON/ CENTRALIZED COUNSELLING PROSPECTUS
UNDER-GRADUATE MEDICAL/DENTAL COURSES
For
Admission to MBBS & BDS Courses
based on Merit
of NEET-UG-2024
(Session 2024-25)

Website: www.amruhp.ac.in

Online Application Fee Details:

- For General/NRI OBC & Other Categories: 2000
- For SC/ST/Persons with Disability (PwD) Categories: 1000

Released On:- 15.08.2024

(Entire application and counseling process shall be in online mode)

For Query (WhatsApp) : 9459139364 , Mail: counselling.amruhp@gmail.com (No phone calls please)

IMPORTANT DATES AND INFORMATION AT A GLANCE

| | | |
|-----|---|---------------------------------------|
| 1. | Submission of online application form with successful transaction of fee. | 15.08.2024 to 20.08.2024 11:59 PM |
| 2. | Date of displaying of the provisional combined and category-wise merit list | 22.08.2024 |
| 3. | Release of final category wise merit list | 23.08.2024 |
| 4. | Filling of choices/ preferences of course/ colleges and quota for provisional allocation of seats through online 1 st round counselling. | 24.08.2024 to 26.08.2024 |
| 5. | 1st Round Provisional seats allocation. | 29.08.2024 |
| 6. | 1st Round Final seats allocation. | 30.08.2024 |
| 7. | Date for joining the allotted college and course | 03.09.2024 to 05.09.2024 |
| 8. | Display of vacancy position for 2 nd round | 6.09.2024 |
| 9. | Filling up fresh online counselling form for 2nd round of counseling | 07.09.2024 and 08.09.2024 |
| 10. | 2 nd Round Provisional Merit list | 10.09.2024 |
| 11. | 2 nd Round Final Merit list | 11.09.2024 |
| 12. | Filling of choices preferences of course/ college and quota for provisional allocation of seats through online 2 nd round counseling. | 12.09.2024 to 15.09.2024 11:59 PM |
| 13. | 2 nd Round Provisional seats Allocation | 18.09.2024 |
| 14. | 2 nd Round of Final seats Allocation | 20.09.2024 |
| 15. | Date for joining the allotted college and course in 2 nd round of counselling. | 24.09.2024 to 26.09.2024 |
| 16. | Display of vacancy position for 3 rd round counseling | 27.09.2024 |
| 17. | Filling up fresh online counseling form for 3rd round of counseling | 28.09.2024 and 29.09.2024 11:59 PM |
| 18. | 3rd Round Provisional Merit list | 01.10.2024 |
| 19. | 3rd Round Final Merit list | 03.10.2024 |
| 20. | Filling of choices preferences of course/ college and quota for provisional allocation of seats through online 3 rd round counseling. | 5.10.2024 to 07.10.2024 11:59 PM |
| 21. | 3rd Round Provisional seats Allocation | 09.10.2024 |
| 23. | 3rd Round of Final seats Allocation | 11.10.2024 |
| 24. | Date for joining the allotted college and course in 3rd round of counselling. | 15.10.2024 and 16.10.2024 |
| 25. | Display of vacancy position | 18.10.2024 |
| 26. | Filling up fresh online counseling form for Stray round of counseling | 19.10.2024 and 20.10.2024 11:59 PM |
| 27. | Stray Round Merit list | 21.10.2024 |
| 28. | Filling of choices preferences of course/ college and quota | 21.10.2024 and 22.10.2024 11:59 PM |
| 29. | Stray Round Provisional seats Allocation | 24.10.2024 |
| 30. | Stray Round of Final seats Allocation | 25.10.2024 |

| | | |
|--|--|------------------------------|
| 31 | Date for joining the allotted college and course in Stray round of counseling. | 29.10.2024 and 30.10.2024 |
| The Schedule for subsequent rounds (if any) of counseling shall be displayed on the university website | | |
| <i>Note: Any change in the counseling schedule, shall be uploaded on the University website www.amruhp.ac.in. Therefore, the candidates are advised to remain in touch regularly with the University website till the completion of admission process.</i> | | |

Important Note:

- (i) The complete text of the counseling prospectus is available on the University Website: www.amruhp.ac.in and Directorate of Medical Education & Research, H.P. website www.hp.gov.in/hpdmer. Candidates may download the complete copy of the text of the prospectus and may read it carefully. Thereafter, apply online within the prescribed date with successful transaction of fee and may obtain the print out of confirmation copy of ONLINE application form as per instructions mentioned in the prospectus. The print out of confirmation copy of online application form is required to be submitted along with allotment letter and requisite certificates/documents by the candidates in person on the day of reporting for admission in the concerned provisionally allocated college.
- (ii) The merit list of qualified candidates of NEET-UG-2024 conducted by the NTA will only be drawn by the University and application forms of candidates not found qualified in NEET-UG-2024, shall be rejected without any notice and names of such candidates will not figure in the merit list. The application fee shall not be refunded in any case.
- (iii) In case of failure to complete any of the steps of submission of online Application Form and payment of fee as per requirement of online process, the final submission of online application will remain incomplete and unsuccessful. Merely deduction of fee does not mean that the online application form has been submitted successfully. In the event of failure of fee and non-generation of confirmation copy of the online application form, the University shall, in no way be responsible.
- (iv) Generation of confirmation copy confirms the correctness and final submission of application form. If confirmation copy has not been generated, this means that application has not submitted successfully which will lead to rejection.

TELEPHONE NUMBERS OF DIRECTOR MEDICAL EDUCATION & RESEARCH H.P. AND THE COLLEGES

| Sr. No. | Description | Office Telephone No. | College Students Section Tel. No. | College Fax No. |
|---------|--|----------------------|-----------------------------------|---------------------------------|
| 1. | Director Medical Education & Research, HP., Shimla | 0177-2620733 | DME Office No.. 0177-2624895 | DME Office Fax No..0177-2624895 |
| 2. | Principal, Indira Gandhi Medical College, Shimla | 0177-2804251 | 0177-2883374 | 0177-2658339 |
| 3. | Principal, Dr. RPGMC, Tanda (Kangra) | 01892-267115 | 01892-267166 | 01892-267115 |
| 4. | Principal, Dr.Y.S. Parmar Govt. Medical College , Nahan | 01702-222209 | 01702-222011 | 01702-222209 |
| 5. | Principal, Sh. Lal Bahadur Shastri Govt. Medical College, Ner-Chowk, Distt.Mandi | 01905-243950 | 01905-243952 | 01905-243949 |
| 6. | Principal, Pt. Jawahar Lal Nehru Govt. Medical College, Chamba | 01899-223959 | | 01899-223959 |
| 7. | Dr.Radhakrishnan Govt. Medical College, Hamirpur | 01972-222999 | 01972-222999 | |
| 8. | Principal, H.P. Govt. Dental College, Shimla | 0177-2658838 | 0177-2652562 | 0177-2651483 |
| 9. | Principal, Maharishi Markandeshwar Medical College, Kumarhatti Distt. Solan | 01792-262111 | 01792-262176 | 01792-268281 |
| 10. | Principal, Himachal Dental College, Sundernagar | 01907-267183 | 01907-267165 | 01907-266093 |
| 11. | Principal, Bhojia Dental College, Nalagarh | 01795-246921 | 01795-244721 | 01795-246231 |
| 12. | Principal, Himachal Institute of Dental Sciences, Paonta Sahib | 01704-223726 | 01704-223298, 9816048155 | 01704-223726 |

IMPORTANT WEBSITES AND E.-mail ID

| Sr. No. | Description | Website | Email ID |
|---------|---|--|--|
| (i) | COE, Atal Medical and Research University, HP at Nerchowk, Distt. Mandi | www.amruhp.ac.in | coomedicaluniv.mandi@gmail.com |
| (ii) | Directorate of Medical Education & Research, Himachal Pradesh, Shimla | www.hp.gov.in/hpdmer | directorateme@yahoo.in |
| (iii) | Indira Gandhi Medical College, Shimla | www.igmcshimla.org | info@igmcshimla.org |
| (iv) | Dr.Rajendra Prasad Govt.Medical College, Kangra at Tanda | www.rpgmc.ac.in | principal.tanda@gmail.com |
| (v) | Dr. YS Parmar Govt. Medical College, Nahan | www.yspgmc.org | yspgmc.nahan@gmail.com |
| (vi) | Sh. Lal Bahadur Shastri Govt. Medical College, Ner-Chowk(Mandi) | www.slbsgmcm.in | prslbsgmchmandi@gmail.com |
| (vii) | Pandit Jawahar Lal Nehru Govt. Medical College, Chamba | www.jlmgmc.chamba.com.in | dirme-cha-hp@gov.on |
| (viii) | Dr. Radhakrishnan Govt.Medical College, Hamirpur | www.rgmchamirpur | principal.hamirpur@gmail.com |
| (ix) | Maharishi Markandeshwar Medical College, Kumarhatti Distt. Solan | www.mmusolan.org | principal.mmmch@mmusolan.org |
| (x) | H.P.Govt. Dental College, Shimla | www.hpgdcshimla.org | hpgdcshimla@gmail.com |
| (xi) | Himachal Dental College, Sundernagar | www.hdc.ac.in | admin@hdc.ac.in |
| (xii) | Bhojia Dental College, Nalagarh | www.bhojiamededu.com | bhojiadental@gmail.com |
| (xiii) | Himachal Institute of Dental Sciences, Paonta Sahib | www.hids.ac.in | info@hids.ac.in |

IMPORTANT TELEPHONE NUMBERS OF THE UNIVERSITY

| S. No. | Office | Office | Fax No. |
|--------|----------------------------|--------------|--------------|
| 1 | Vice-Chancellor | 01905-243961 | 01905-243964 |
| 2 | Registrar | 01905-243962 | 01905-243964 |
| 3 | Controller of Examinations | 01905-243967 | 01905-243964 |
| 4 | Finance Officer | 01905-243963 | 01905-243964 |

SAY NO TO RAGGING

- It is a menace
- It is not fun, it is a crime
- It ruins life
- It has no gains, only pains
- Eradicate Ragging Encourage brotherhood
- Stop ragging save your career
- Be student not a criminal

HIMACHAL PRADESH EDUCATION INSTITUTIONS (PROHIBITION OF RAGGING) ACT 2009

- No student shall indulge in ragging in any form, within or outside the premises of an educational institution
- Any person if on prima facie evidence is found guilty will be suspended from the educational institution
- On Conviction be punished with imprisonment for term which may extend to 3 years or with fine which may extend to fifty thousand or with both
- Will be expelled from the College/Institution
- Expelled student will not be admitted in any other Institution for a period of three years from the date of order of such expulsion

Students found involved in ragging and action taken by Anti ragging Committee of the Institute in previous Academic Session

| Name of College | Name of student against whom complaint was raised | Action taken |
|---|---|--|
| Dr. Yashwant Singh Parmar Govt. medical College Nahan (H.P) | Devansh Gupta | <ul style="list-style-type: none"> • 45 days suspension from classes • Debarred from attending/representing this institution in any cultural/sports activity (Regional/ National/ International for one year) • A Fine of 50,000/- Each |
| | Devender Kumar | |
| | Divyam Raghav | |
| | Ishan Chauhan | |
| | Jugal Thakur | |
| | Kartikay Singh Chandel | |
| | Rohan Sarjolta | |
| | Satvik Thakur Varun Negi | |
| Dr. Rajendra Prasad Govt. Medical College, Kangra at Tanda | Mr. Arul Sood | <ul style="list-style-type: none"> • Fine of Rs 100000/- (One Lakh) each • Expulsion from Hostel for one year. • Suspension from Classes for Mr. Siddhant Yadav for one year. • Suspension from Internship for Mr. Arul Sood for one year. |
| | Mr. Siddhant Yadav | |
| Shri Lal Bahadur Shastri Government Hospital Nerchowk | Mr. Harsh Duhan | <ul style="list-style-type: none"> • Expelled from Hostel for the Six month. • Debarred from the classes for the period of three months. • A Fine of 25,000/- deposit with in week. |
| | Mr. Mukul Kumar | |
| | Mr. Parshant Jha | |
| | Mr. Shri Krishna Mina | |
| | Miss Stuti Sharma | |
| | Miss Jasveen Kaur Chawla | |

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I. INTRODUCTION

- (a) The Atal Medical and Research University, HP will be conducting the counseling on behalf of the Government of Himachal Pradesh (Department of Medical Education & Research) through Centralized Counseling Committee constituted by the Government of Himachal Pradesh vide Notification No. HFW-B(F)-11-4/2016 dated 1.11.2021 under the Chairmanship of the Director Medical Education & Research, Himachal Pradesh for filling-up of State, Management and NRI Quota seats in Government and Private Medical and Dental Colleges of the State of Himachal Pradesh on the basis of qualified candidates of NEET-UG-2024 conducted by the National Testing Agency. The said qualified candidates are required to apply online by using the website of the University within stipulated period. The rules & regulations as contained in the prospectus have been framed/ approved by the Government of Himachal Pradesh keeping in view the guidelines of Medical Council of India/National Medical Commission and Dental Council of India for admission to MBBS/BDS courses. This centralized Online counseling shall be conducted for 85% State Quota Seats which includes the reserved seats of Children of J&K Migrants, Children of Tibetan Refugees, NRI and Economically Weaker Sections(EWS) in Government Medical/Dental Colleges and all the seats of Private Un-aided Medical/ Dental Colleges as per distribution of seats given in the prospectus, through this counseling.
- (b) The desirous candidates including NRI who are qualified in NEET-UG-2024 and fulfill the prescribed eligibility criteria and other conditions of the prospectus may apply online by using University website www.amruhp.ac.in for seeking admission to MBBS/BDS courses in different Medical and Dental Colleges situated in the State of Himachal Pradesh. The application forms of candidates who will be found non-qualified in NEET-UG-2024, shall be rejected without any notice. **The printout of the computer-generated confirmation copy of the online application form along with Allotment Letter and self-attested photocopies of documents/certificates is required to be submitted in person by the candidates on the day of reporting to the provisional allocated college. The original documents/ certificates shall also be required to be produced by the candidates at the time of reporting to the provisionally allocated college for verification to determine the prescribed eligibility criteria for admission as per provisions of the prospectus.**
- (c) **Duration of Courses in the Colleges:**
- | | |
|----------------|-----------|
| (i) M.B.B.S. : | 5 ½ years |
| (ii) B.D.S.: | 5 Years |

II. INFORMATION REGARDING COLLEGES

1. Indira Gandhi Medical College, Shimla

- (i) Himachal Pradesh Medical College, Shimla, now known as Indira Gandhi Medical College (IGMC), Shimla (name changed/incorporated vide Himachal Pradesh Govt. Notification No.HFW (Cha) 4-3/84, dated 7.11.1984) started functioning in August, 1966 in the old Snowdon Hospital building with 50 admissions. Subsequently, the admission capacity of the college was increased to 65 seats in the year 1978 and 100 seats from the academic session 2010-2011 on year to year permission basis. The Institution is recognized by the Medical Council of India and is affiliated with the AMRU, HP. Indira Gandhi Hospital, Shimla, Kamla Nehru State Hospital for Mothers & Children and Medical Institutions situated in the Mashobra Block are associated with this college for the purpose of imparting practical training to the graduate students.
- (ii) Presently I.G.M.C. Shimla is running MBBS Degree, PG Degree (MD/MS) and PG Diploma's Courses of Atal Medical & Research University. The duration of MBBS Course is 4½ years followed by one year compulsory rotatory internship. The students will only become eligible for the award of MBBS degree after satisfactory completion of the course and the internship training. This is however subject to amendments by the Medical Council of India and Atal Medical and Research University, HP from time to time.

2. Dr. Rajendra Prasad Government Medical College, Kangra at Tanda

Dr. Rajendra Prasad Govt. Medical College, Kangra at Tanda started functioning from the academic session 1997-98 with intake capacity of 50 seats. Subsequently, the admission capacity was increased from 50 to 100 seats from the academic session 2012-13 on year to year permission basis. It is situated at Tanda 4 kms from Kangra. It is running MBBS Degree, PG Degree (MD/MS) and PG Diploma's Courses of Atal Medical & Research University. The Hospital of the Dr. Rajendra Prasad Govt. Medical College Kangra at Tanda has been made functional from 3.12.2007. The Nagrota Bhagwan Block and its associated Medical Institutions are attached with the College for imparting of clinical/practical training in rural and urban areas. The duration of MBBS course is 4 ½ years followed by one year compulsory rotatory internship. The students are eligible for the award of MBBS degree only after satisfactory completion of the course and the internship training. This is however subject to amendments by the Medical Council of India and Atal Medical and Research University, HP from time to time.

3. Dr. Yashwant Singh Parmar Government Medical College, Nahan, Distt. Sirmour

The Govt. of India, Ministry of Health & Family Welfare, New Delhi had issued letter of permission vide letter No.U-12012/725/2015-ME-I dated 15.6.2016 on yearly renewal basis to start MBBS course with intake capacity of 100 seats from the academic session 2016-17. However, the admissions to the subsequent academic sessions shall be made subject to renewal of permission on year to year basis from the Govt. of India, Ministry of Health & Family Welfare, New Delhi / Medical Council of India.

4. Sh. Lal Bahadur Shastri Government Medical College, Ner-Chowk , Distt. Mandi

The Govt. of India, Ministry of Health & Family Welfare, New Delhi has issued letter of permission vide letter No.U-12012/120/2016-ME-I(FTS.3088815) dated 31.05.2017 on yearly renewal basis to start MBBS course with intake capacity of 100 seats from this academic session 2017-18. However, the admissions to the subsequent academic sessions shall be made subject to renewal of permission on year to year basis from the Govt. of India, Ministry of Health & Family Welfare, New Delhi / Medical Council of India.

5. Pandit Jawahar Lal Nehru Government Medical College, Chamba

The Govt. of India, Ministry of Health & Family Welfare, New Delhi has issued letter of permission vide letter No.U-12012/120/2016-ME-I(FTS.3088815) dated 31.05.2017 on yearly renewal basis to start MBBS course with intake capacity of 100 seats from this academic session 2017-18. However, the admissions to the subsequent academic sessions shall be made subject to renewal of permission on year to year basis from the Government. of India, Ministry of Health & Family Welfare, New Delhi / Medical Council of India.

6. Dr. Radhakrishnan Government Medical College, Hamirpur

The Govt. of India, Ministry of Health & Family Welfare, New Delhi has issued letter of permission vide letter No.U-12012/37/2018--ME-I(FTS.3154165) dated 31.05.2018 on yearly renewal basis to start MBBS course with intake capacity of 100 seats from this academic session 2018-19. However, the admissions to the subsequent academic sessions shall be made subject to renewal of permission on year to year basis from the Govt. of India, Ministry of Health & Family Welfare, New Delhi/Medical Council of India.

7. H.P. Government Dental College & Hospital, Shimla

The Government of Himachal Pradesh has started BDS course in Himachal Pradesh Government Dental College Shimla with 20 admissions from the session 1994-95. Presently, the sanctioned intake capacity of the College is 60 students. The duration of BDS Course shall be four academic years followed by one year rotatory internship. A student becomes eligible for the award of BDS degree only after satisfactory completion of the course including internship. This is however subject to amendments by the Dental Council of India and Atal Medical and Research University, HP from time to time. Presently, the HPGDC, Shimla is

running BDS & MDS degree courses of Atal Medical and Research University, HP at Nerchowk, Distt. Mandi.

8. Himachal Dental College & Hospital, Sunder Nagar, District Mandi

A privately managed Dental College at Sunder Nagar, District Mandi has started BDS course with intake capacity of 60 seats since 1994. The duration of course shall be four academic years followed by one year rotatory internship. A student becomes eligible for the award of BDS degree only after satisfactory completion of the course including internship. This is however subject to amendments by the Dental Council of India and Atal Medical and Research University, HP from time to time.

9. Bhojia Dental College & Hospital Budh (Nalagarh) District Solan.

A privately managed Dental College at Budh (Nalagarh) District Solan has started BDS course with intake capacity of 60 seats since 1999. The duration of course shall be four academic years followed by one-year rotatory internship. A student becomes eligible for the award of BDS degree only after satisfactory completion of the course including internship. This is however subject to amendments by the Dental Council of India and Atal Medical and Research University, HP from time to time. Presently, the Bhojia Dental College, Nalagarh is running BDS& MDS degree courses of Atal Medical and Research University, HP at Nerchowk, Distt. Mandi.

10. Himachal Institute of Dental Sciences, Paonta Sahib, District Sirmour.

A privately managed Dental College at Paonta Sahib, District Sirmour has started BDS course with intake capacity of 100 seats since 2003. The duration of course shall be four academic years followed by one year rotatory internship. A student becomes eligible for the award of BDS degree only after satisfactory completion of the course including internship. This is however subject to amendments by the Dental Council of India and Atal Medical and Research University, HP from time to time. Presently, the HIDS, Paonta Sahib is running BDS & MDS degree courses of Atal Medical and Research University, HP at Nerchowk, Distt. Mandi.

NOTE : *The above Colleges are affiliated with the Atal Medical & Research University, Himachal Pradesh, Mandi at Nerchowk from the Academic Session 2020-21.*

III. DISTRIBUTION OF SEATS AND ADMISSION CRITERIA

1. (a) College-wise and category-wise distribution of 85% State Quota Seats in Government Medical Colleges.

| Name of Category | IGMC Shimla | Dr.RPGMC, Tanda | Dr.YSGMC, Nahan | SLBSGMC, Ner-Chowk, Mandi | PJLNGMC, Chamba | Dr.RKGM, Hamirpur |
|---|-------------|-----------------|-----------------|---------------------------|-----------------|-------------------|
| Total seats | 120 | 120 | 120 | 120 | 120 | 120 |
| All India Quota (15% out of 120) | 18 | 18 | 18 | 18 | 18 | 18 |
| ESI Quota (35% out of 85% State Quota Seats) | - | - | - | 36 | - | - |
| State Quota Seats | 102 | 102 | 102 | 66 | 102 | 102 |
| Group-A(Reserved) | 52 | 53 | 51 | 33 | 51 | 51 |
| (1) Scheduled Caste | 16 | 16 | 16 | 9 | 16 | 16 |
| (2) Scheduled Tribe | 7 | 7 | 7 | 4 | 7 | 7 |
| (3) Other Backward Classes | 4 | 2 | 2 | 2 | 2 | 2 |
| (4) Widows/Wards of Ex-serviceman | 1 | 1 | 1 | 1 | 1 | 1 |
| (5) Wards/Wives of Defense Personnel | 1 | 1 | 1 | 1 | 1 | 1 |
| (6) Ward of Freedom Fighter | 1 | 1 | 1 | 1 | 1 | 1 |
| (7) Backward Area | 3 | 3 | 2 | 1 | 2 | 2 |
| (8) Persons with Disability (PwD) (Benchmark Disabilities as per MCI guidelines Appendix-21)) | 5 | 5 | 5 | 4 | 5 | 5 |
| (9) Single Girl Child | 1 | 1 | 1 | 1 | 1 | 1 |
| (10) Children of J&K Migrants | - | 1 | - | - | - | - |
| (11) Children of Tibetan Refugees | 1 | 1 | 1 | - | 1 | 1 |
| (12) Economically Weaker Sections(EWS) | 10 | 10 | 10 | 7 | 10 | 10 |
| Group-B(Unreserved) | | | | | | |
| Un-reserved/ General | 50 | 49 | 51 | 33 | 51 | 51 |
| NRI Quota | 2 | 4 | 4 | 2 | 4 | 4 |

Note: The above seats distribution is provisional and subject to change, if any, by the State Government on or before the first round of counseling.

(b) College-wise and category-wise distribution of 85 % State Quota Seats in H.P. Government Dental College, Shimla and 50% State Quota Seats in Private un-aided Dental Colleges.

| Name of Category | HPGDC, Shimla | HDC, Sunder Nagar | BDC, Budh, (Nalagarh) | HIDS, Paonta Sahib |
|--|---------------|-------------------|-----------------------|--------------------|
| Total seats | 75 | 60 | 60 | 100 |
| All India Quota (15% out of 60) | 11 | - | - | - |
| State Quota Seats | 64 | 30 | 30 | 50 |
| Group-A(Reserved) | 34 | 16 | 16 | 22 |
| (1) Scheduled Caste | 9 | 5 | 5 | 7 |
| (2) Scheduled Tribe | 4 | 2 | 2 | 4 |
| (3) Other Backward Classes | 1 | 4 | 4 | 6 |
| (4) Wives/Wards of Ex-Servicemen | 1 | 1 | 1 | 1 |
| (5) Wards/Wives of Defense Personnel | 1 | 1 | 1 | 1 |
| (6) Ward of Freedom Fighter | 1 | 1 | 1 | 1 |
| (7) Backward Area | 2 | - | - | - |
| (8) Persons with Disability(PwD) (Benchmark disabilities as per DCI guidelines Appendix-22) | 4 | 1 | 1 | 1 |
| (9) Single Girl Child | 1 | 1 | 1 | 1 |
| (10) Children of J&K Migrants | 2 | - | - | - |
| (11) Children of Tibetan Refugees | - | - | - | - |
| (12) Economically Weaker Sections(EWS) | 6 | - | - | - |
| Group-B | | | | |
| Unreserved/ General | 30 | 14 | 14 | 28 |
| NRI Quota | 2 | - | - | - |

Note: The above seats distribution is provisional and subject to change, if any, by the State Government on or before the first round of counseling.

(c) College-wise and category-wise distribution of seats for 50% Management Quota Seats in Private un-aided Dental Colleges.

| Name of Category | HDC Sunder Nagar | BDC Nalagarh | HIDS Paonta Sahib |
|--|------------------|--------------|-------------------|
| Total Seats | 30 | 30 | 50 |
| General/Unreserved | 17 | 17 | 29 |
| Scheduled caste | 5 | 5 | 8 |
| Scheduled Tribe | 2 | 2 | 4 |
| Other Backward Classes | 4 | 4 | 6 |
| Persons with Disability(PwD) (benchmark disabilities as per DCI guidelines Appendix-22) | 2 | 2 | 3 |

(d) Provisional Seats distribution of Maharishi Markandeshwar Private Medical College, Kumarhatti, District Solan as per Interim Orders passed by the Hon'ble High Court of H.P. on 27.06.2018 in CWP No.1300/2018 and on 16.10.2020 in CWP No.4119/2020 titled as Maharishi Markandeshwar University, Solan Vs. State of H.P. & Ors.

| Total seats =150 | State Quota (25%) | Management Quota (75%) |
|--|-------------------|------------------------|
| | 38 | 112 |
| Group-A (Reserved) | 17 | 33 |
| (1) Scheduled Caste | 6 | 16 |
| (2) Scheduled Tribe | 3 | 8 |
| (3) Other Back Ward Classes | 2 | 5 |
| (4) IRDP/BPL candidates of Himachal Pradesh | 2 | - |
| (5) Backward Area candidates of Himachal Pradesh | 1 | - |
| (6) Persons with Disability(PwD) (benchmark disabilities as per MCI guidelines Appendix-21) | 2 | 4 |
| (7) Single Girl Child | 1 | - |
| Group-B (Unreserved) | 21 | 56 |
| NRI Quota | 23 | |

Note: (i) Maharishi Markandeshwar Medical College and Hospital, Kumarhatti, Solan is a constituent Medical College of Maharishi Markandeshwar University, Kumarhatti, Solan (H.P.) under the provisions of Maharishi Markandeshwar University (Establishment and Regulation Act, 2010 (Act No.22 of 2010). This Medical College is recognized by the Medical Council of India. This Medical College has been included in this prospectus only for the purpose of making arrangement for allotment of seats of qualified candidates of NEET-UG-2024 through Centralized Counselling Committee as per directions of the State Government vide notification No.HFW-B(B)-12-4/2013-I- Loose(Part) dated 15.03.2016 and subsequent corrigendum of even number dated 19.03.2016 as

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well as directions of the Government of India, Ministry of Health & Family Welfare (Medical Education Policy), Nirman Bhawan, New Delhi vide letter No.V.11011/1/2015-MEP(Pt.) dated 10th March, 2017.

(iii) The above seats distribution is subject to final outcome of CWP No.1300/2018 pending before the Hon'ble High Court of H.P.

(e) Fee structure of MBBS course in Maharishi Markandeshwar Private Medical College, Kumarhatti, District Solan as approved by the Government of H.P. (Department of Higher Education) vide letter No. EDN-H(8)A(1)Pvt.-Univ.-08/2008 dated 30th June.2023

| <i>*May be review by Government of Himachal Pradesh</i> | | | | | | | |
|---|------------------------|----------------------|----------------------|----------------------|----------------------|-------------|-------------|
| SR No. | Details of Category | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | Final Year | Total |
| 1 | IRDP/BPL | 53,240/- | 58,564/- | 63,888/- | 69,212/- | 74,536/- | 3,19,440/- |
| 2 | State Quota | 8,47,000/- | 9,31,700/- | 10,16,400/- | 11,01,100/- | 11,85,800/- | 50,82,000/- |
| 3 | Management Quota (Rs.) | 15,97,200/- | 17,56,920/- | 19,16,640/- | 20,76,360/- | 22,36,080/- | 95,83,200/- |
| 4 | NRI Quota (USD) | 42,159/- | 46,375/- | 50,591/- | 54,807/- | 59,023/- | 25,29,55/- |
| <p>(I). The hostel charges for the academic Session 2024-25 will be 31,500/- for single occupancy, 25,200 for double occupancy and Rs. 18,900/- for triple occupancy. The institution may charge the hostel charges on pro-rare basis .</p> | | | | | | | |
| <p>(II). The college can charge additional fee from students who opt for air conditioner/heater facilities and any other additional facilities.</p> | | | | | | | |
| <p>(III). The college cannot charge institutional development charges/building fund etc. neither from the old students nor from the new students.</p> | | | | | | | |
| <p>(IV). The above fee structure is subject to change by the Government of H.P.</p> | | | | | | | |
| <p>Contact Number of Maharishi Markandeshwar Medical College, Kumarhatti, Distt. Solan: Telephone No. +911792-262111/262176/268224, +91-8628963700, +91-9315375683 Fax:01792-268281, e-mail: principal.mmmch@mmusolan.org Website: www.mmusolan.org</p> | | | | | | | |

2. Status of Recognition of the Colleges with NMC/MCI/DCI:
- (i) Indira Gandhi Medical College, Shimla : Recognized
 - (ii) Dr. R.P. Govt. Medical College, Tanda(Kangra) : Recognized
 - (iii) Dr. Y.S. Parmar Govt. Medical College, Nahan : Recognized yearly basis
 - (iv) Sh. Lal Bahadur Shastri Govt. Medical College, Ner-Chowk (Mandi) : Recognized yearly basis
 - (v) Pt Jawahar Lal Nehru Govt. Medical College, Chamba: Recognized yearly basis
 - (vi) Dr. Radhakrishanan Govt. Medical College, Hamirpur: Recognized yearly basis
 - (vii) M M Medical college Kumarhatti, Distt. Solan : Recognized
 - (viii) H.P. Govt. Dental College Shimla : Recognized
 - (ix) Himachal Dental College (Pvt.), Sundernagar : Recognized
 - (x) Bhojia Dental College & Hospital (Pvt.) Budh (Nalagarh) District Solan : Recognized
 - (xi) Himachal Institute of Dental Sciences (Pvt.) Paonta Sahib, District Sirmour. : Recognized

3. **BACKWARD AREA SEATS:** These seats are reserved for candidates belonging to backward areas as notified by the Himachal Pradesh Government from time to time in the following manner; provided further that the candidate under this category must fulfill the basic eligibility criteria given under heading -11(IV) of the Prospectus.

- (a) Candidates belonging to the backward area must be permanent resident of that particular backward area and must have passed at least two examinations i.e. primary/middle/matric/+1/+2 from the schools located in the backward area.
- (b) If no candidate as per (a) is available, then a candidate belonging to backward areas will be considered.
- (c) In case no candidate as per (a) and (b) above is available for the backward area's seat, the same will go to general category candidate.

Note: The candidate(s) who studied in non-backward area school and taken admission in backward area school during mid-session shall not be considered for admission against the backward area reserved seats.

4. **CRITERIA FOR PHYSICALLY HANDICAPPED (Benchmark Disabilities)**

(a) **For MBBS/BDS Courses as per MCI/NMC/DCI Guidelines:** Persons having benchmark disabilities have entitled for reservation under the Rights of Persons with Disability Act, 2016, 5% seats of the annual sanctioned intake capacity shall be filled up by candidates with benchmarked Disabilities in accordance with the provisions of the Rights of Persons with Disabilities Act, 2016 based on the merit of NEET-UG-2024 . For this purpose, the specified Disability as prescribed by Medical Council of India for admission to MBBS course vide Notification No.MCI-34(41)/2018-Med./170045 dated 4th February, 2019 is available at **Appendix--21**. Similarly, for admission to BDS course, the specified disability as prescribed by the Dental Council of India vide letter No.DE-88(10)-M2-2018/9676 dated 13.2.2019 is also available at **Appendix-22**. If the seats reserved for the persons with disabilities in a particular category remain unfilled on account of unavailability of candidates, the seats should be included in the annual sanctioned seats for the respective category (Un-reserved). Candidates who will be considered themselves eligible for this category are advised to ensure their eligibility by getting themselves examined as per criteria laid down in the aforesaid Appendix of the prospectus from a duly constituted and authorized Medical Board of the Indira

Gandhi Medical College & Hospital, Shimla or Dr. Rajendra Prasad Govt. Medical College & Hospital Kangra at Tanda. They are required to obtain the Disability Certificate from them and produce the same as per **Appendix--8(i) & Appendix-8(ii)** at the time of counseling. However, the said certificate should be issued within three months prior to 1st round of counseling for seeking admission to MBBS/BDS courses for claiming the benefit of reservation as per requirement of the prospectus.

5. **Children of Jammu & Kashmir migrants** will be required to apply for counseling/admission on the basis of the merit of the NEET-UG-2024 against the seats reserved for them. The candidates should possess the minimum educational qualification and age as prescribed in the prospectus. Their merit shall be drawn in their own category.
6. **Children of Tibetan Refugees** will be required to apply for counseling/admission on the basis of the merit of the NEET-UG-2024 against the seats reserved for them. The candidates should possess minimum educational qualifications and age as prescribed in the Prospectus and should be sponsored by Tibetan Govt. in Exile. However, their merit shall be drawn in their own category.
7. **All India Quota seats:** These seats i.e. 15% in Govt. Medical/Dental Colleges shall be filled up on the basis of All India merit ranking of NEET-UG-2024 for which the online counseling will be conducted by the Directorate General of Health Services, Government of India, New Delhi for which the eligible candidates are advised to visit the website www.mcc.nic.in.
8. **(a) NRI Category:** The NEET-UG -2024 qualified candidate who are claiming under NRI quota shall be NRI/OCI/PIO citizen by himself / herself:

Or

Applicant's parents shall be NRI/OCI/PIO

Non-Resident Indians (NRIs), People with Indian Origin (PIO) and Overseas Citizens of India (OCI) who have passed NEET 2024 have to upload a Certificate from the concerned Indian Diplomatic Mission in the country of their residence in support of their claim as an NRI/OCI/PIO Candidate and retain the original of such document for producing it at the time of Admission. The applicant shall also upload Documentary Proof (e.g. relevant pages of a valid passport or a Certificate from the Competent Authority in the country of his/her nationality regarding his/her citizenship status) in support of his/her Nationality. The format of Embassy Certificate and Citizenship Certificate or any Documentary proof of Citizenship are given in **Appendix 24.and Appendix - 25**

(b) NRI sponsored Category:

NRI sponsored Category: In the event of non-availability of adequate number of eligible NRI candidates who fulfill the aforesaid eligibility criteria, NRI sponsored candidates will be considered for allocation of seats in order of merit –cum-preference of specialty and college subject to fulfillment of following conditions:-

- i.** The sponsor shall be blood relation to the applicant i.e Brother or their children (भाई या भाई के बच्चे), sister or their children (बहन या बहन के बच्चे), maternal uncle or his children (मामा या मामा के बच्चे), maternal aunt or her children (मौसी या मौसी के बच्चे), paternal uncle or his children (चाचा या ताऊ या उनके बच्चे), paternal aunt or her children (बुआ या उसके बच्चे), maternal grandfather (नाना), maternal grandmother (नानी), paternal grandfather (दादा) and paternal grandmother (दादी). The genealogical tree certificate (or) equivalent issued by the Tahsildar and above, for establishing the relationship of the sponsor and the applicant. Legally adopted child are also eligible.
- ii.** NRI / OCI / PIO status certificate from the concerned Indian Diplomatic Mission in the country of their residence in support of their claim as an NRI/OCI/PIO
- iii.** Copy of the passport with valid visa

(c) Documents to be submitted along with the application and at time of submission of online application form for NRI candidate :

- (a) NEET- UG – 2024-25 result card
- (b) Qualifying examination's marks sheet /detail.
- (c) If studied abroad, equivalent certificate from recognized board in India
- (d) Proof of date of birth and place of birth.
- (e) School or College leaving certificate (transfer certificate) from the institution last studied
- (f) Study certificate from VI class to intermediate /equivalent
- (g) Citizenship status of the candidate.

(d) Documents required to be submitted with application by NRI parents:

NRI / OCI / PIO status certificate from the concerned Indian Diplomatic Mission in the country of their residence in support of their claim as an NRI/OCI/PIO.

(e) Documents required to be submitted with application for NRI sponsored category:

- (i) NEET- UG-2024 result card
- (ii) Qualifying examination's marks sheet /memo
- (iii) Transfer certificate.
- (iv) SSC Certificate
- (v) Genealogical tree certificate or equivalent issued by Tehsildar and above in

which following fields are mandatory with other details:

1. Name of every member shown in the tree.
2. "Sponsor" written in bold letters against the person offering to sponsor
3. "Sponsored Candidate" written in bold letters against the candidate accepting the sponsorship offer.
4. Relation of sponsored candidate with Sponsor (in both language Hindi and English)
5. Relation of sponsored candidate with all members shown in the tree.

(f) Documents of NRI sponsor to be submitted:

- (i) NRI/OCI/PIO status certificate (Citizenship/Residence or equivalent)
- (ii) Copy of the passport with valid visa

(iii) Sponsorship affidavit (stating that sponsorer is ready to bear the expenses for the whole duration of study)

(g) Selection criteria

- (i) A separate merit list will be drawn to fill-up NRI quota seats through Centralized Counseling Committee on the basis of NEET-UG-2024 rank/score.
- (ii) After the entire NRI category (NEET-UG-2024 qualified & eligible candidates list gets exhausted, the remaining vacancies of NRI shall be filled-up with NRI sponsored category in the same round.

(iii) In case after completion of 3rd round of Common / Centralized Counseling, NRI quota seats remain unfilled, the same shall be converted to unreserved and filed on the basis of overall merit of the state for 3rd round, in the 3rd round only.

9. (i) All the candidates under Group-A & B will have to apply amongst their own categories. The candidates of reserved categories (except children of J&K migrants, children of Tibetan Refugees and NRI), if selected, by virtue of their General Combined merit under Group-B (Unreserved) shall not exhaust the seats reserved for the reserved categories subject to fulfillment of eligibility criteria as prescribed for un-reserved category. However, the allotment of seats will be made college-wise depending upon the merit-cum-choice of the candidate(s) for the concerned college.

Provided further that the reserved category candidates shall be entitled to admission on the basis of their own category merit as per option of the college for taking admission, where a specified number of seats have been kept reserved for them, when all the seats under Unreserved category by virtue of General Combined merit are filled-up in the respective Medical/Dental Colleges, as the case, may be.

- (ii) A candidate wishing to be considered for a reserved seat, shall in his/her application form specify only one category of reserved seat for which he/she has applied for. He/she will not be permitted to change the category once indicated in his/her application form. Provided further that this will not prejudice his/her case for being selected against Group-B (Unreserved) seats by virtue of his/her merit.
- (iii) Save as otherwise provided, unfilled seats from Group-A will be treated as un-reserved when the required number of the candidates are not found eligible as per rules of the prospectus and the same will be added to Group-B (un-reserved). Provided that in case of SC/ST categories, their seats would be inter-transferable, if

eligible candidates are not available in either of the category.

10. (i) The unfilled seats, if any, of Children of J & K Migrants and Children of Tibetan Refugees shall be filled up from the candidates of Group-B (Unreserved) from the merit list drawn by the University, as the case, may be, on the basis of the NEET-UG-2024 with the permission of the Director Medical Education & Research, H.P.
- (ii) The vacant/ unfilled seats, if any, under NRI Quota and Persons with Disability (PwD) shall be filled up on the basis of NEET-UG-2024 merit drawn by the AMRU from the qualifying candidates of Group-B (Unreserved) in order of merit during 3rd round of counseling, if eligible candidates are not available subject to fulfillment of eligibility criteria as meant for State Quota seats. The fee structure of seats filled in this manner shall be at par with State Quota Seats.

11. Definitions of :

- (i) **Bonafide Himachali Certificate:** The Bonafide Himachali Certificate issued by the competent authority on or after January 2013 shall only be acceptable as per **Appendix -1.**
- (ii) **Freedom Fighter** is a person as declared so by the H.P. Government 'Wards' means and includes Children/Grand Children (only from paternal side) of the Freedom Fighter.
Provided the benefits can also be extended to the sons/daughters (from maternal side) of a Freedom Fighter subject to the condition that the Freedom Fighter is/was not having a son. Under this category, the candidates are required to submit certificate on the prescribed format as per **Appendix-6.**
- (iii) **Backward area:** The backward area as listed in the notification No. PLG- (BASP)-1/95 dated the 16th June 1995, issued by the Financial Commissioner-Cum-Secretary (Planning) Govt. of Himachal Pradesh or areas as may be notified to be Backward Areas by the Government of Himachal Pradesh from time to time. Under this category, the candidates are required to submit certificate on the prescribed format as per **Appendix-7.**
- (iv) **"Ex-Serviceman"** means retired personnel of three wings of Armed Forces i.e. Army, Air Force and Navy, their widows/wards shall apply under this category according to priority as mentioned in the **Appendix-20** for which they are required to produce a certificate as per **Appendix-4** of the prospectus.
- (v) **"Defense Personnel"** means serving personnel of three wings of Armed Forces i.e. Army, Air Force and Navy, their wards/wives shall apply under this category according to priority as mentioned in the **Appendix-20** for which they are required to produce a certificate as per **Appendix-5** of the prospectus.
- Note: The allotment of seats under the above mentioned categories i.e. (iv) & (v) shall be made strictly as per priority basis as mentioned in the Appendix--20 of the prospectus.**
- (vi) **Single Girl Child** means parent having a single girl child without any sibling subject to fulfillment of eligibility criteria as prescribed for State Quota Seats. Under this, category, the candidate has to produce a certificate as per **Appendix-9.**

- (vii) **Jammu & Kashmiri Migrants** means the person forced to leave Jammu & Kashmir due to terrorism and are residing or rehabilitated in other parts of country. However, they will have to produce a certificate duly issued by the competent authority i.e. District Magistrate/Deputy Commissioner of the area concerned as per **Appendix -10**.
- (viii) **Children of Tibetan Refugees** means wards of Tibetan Refugees sponsored by the Tibetan Government in Exile for which the candidates are required to submit the certificate on the prescribed format as per **Appendix-11**.
- (ix) **Economically Weaker Sections (EWS)** means the persons who fulfilled the criteria as prescribed by Government of Himachal Pradesh Department of Personnel (AP-III) vide letter No.PER(AP)-C-B(12)-1/2019 dated 11.06.2019. As per aforesaid letter, the persons who are not covered under the scheme of reservation for SCs, STs, and OBCs and whose family has gross annual income below Rs.4.00 lakh (Rupees four lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application. Also, persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income: -
- (i) More than 1 hectare; of Agriculture Land in rural areas and 500 M² land in urban areas;
 - (ii) Residential flat/house of more than 2500 square feet in rural/urban areas;
 - (iii) Family of income tax payee;
 - (iv) Family of Regular/Contract employees of the Central Government, State Government, Board, Corporation and autonomous bodies and Public Sector Undertakings etc.
- Note: The candidates claiming the benefit of reservation under EWS category is required to submit the certificate on the prescribed format as per Appendix-12(i) & (ii) (as applicable) duly issued by the competent authority of the State of Himachal Pradesh.**
- (x) **NRI students means wards of Indian citizen** : As prescribed under clause 8 of eligibility criteria.

IV. ELIGIBILITY AND QUALIFICATIONS

(A) 1. **General Criteria for eligibility for State Quota Seats :**

Only the candidates who have qualified the NEET-UG-2024 shall be eligible to apply online for admission to MBBS/BDS Courses through centralized counseling in Government Medical/Dental Colleges including State Quota Seats in Private un-aided Medical/Dental Colleges situated in Himachal Pradesh subject to the fulfillment of eligibility criteria prescribed at Sr. No.2 below: -

2. **Specific Criteria for eligibility:**

The following categories of candidates shall be eligible for the State Quota Seats:

- (i) Bonafide Himachali Students or the children of Bonafide Himachali, irrespective of their place of schooling.
- (ii) The children of parents who are not bonafide Himachalis and who are Central

Government employees (like those of All India Services/Central Civil Services) OR employees working within the State of Himachal Pradesh in Autonomous Bodies/Institutions/Organizations/Semi Government Bodies established by Central/Other State Governments OR Serving Judges of the Hon'ble High Court of Himachal Pradesh OR Regular employees of Himachal Pradesh Government/H.P. Government Undertakings/Autonomous Bodies wholly owned by Himachal Pradesh Government shall be eligible for admissions in State Quota seats subject to fulfillment of following conditions:-

- (a) The employee should be working for a period of continuous two years within the State of Himachal Pradesh in preceding four years on or before 1st January of the year of passing 10+2 examinations and
- (b) His or her child should have passed 10+1 (or equivalent and 10+2 (or equivalent) from the recognized schools or colleges situated in the State of Himachal Pradesh and affiliated to ICSE/CBSE/HPBOSE or equivalent Boards/Universities established by law in India.
- (iii) Children of regular employees of Himachal Pradesh Government/H.P. Government Undertakings/Autonomous bodies wholly owned by Himachal Pradesh Government shall be exempted from the schooling condition for eligibility for State Quota seats if Such employees have been holding posts outside Himachal Pradesh on or before 1st January of the year of passing 10+2 examinations for at least a continuous period of three years.

Note : 1. *Candidates seeking admission under State Quota on the basis of eligibility criteria as defined above under Clause-IV(A)2(ii)and (iii) shall be considered only Unreserved category, as the seats under reserved categories are meant only for Bonafide Himachali . Such candidates shall have to submit the certificate on the prescribed format (s) as per **Appendix-13** as applicable.*

(B) Eligibility Criteria for Management Quota Seats

The Management Quota Seats in Private un-aided Medical/Dental Colleges in the State of Himachal Pradesh, shall be filled up from the qualified candidates of NEET-UG-2024 in order of common merit drawn by the University for which there will be no condition of Bonafide Himachali. Under this quota, both Himachali and Non-Himachali (Indian National) interested candidates can apply online for admission to MBBS/BDS courses through Centralized Counselling subject to fulfillment of minimum educational qualification and age etc. as prescribed in the prospectus.

Note: (i) *Candidates who do not fulfill the eligibility criteria as prescribed for State Quota Seats, will be considered only for Management Quota seats, if otherwise they are interested.*

(ii) *The merit list of qualified candidates of NEET-UG-2024 who applied online to the University within stipulated period will only be drawn by the University and application forms of candidates not found qualified in NEET-UG-2024 will be rejected without any notice and names of such candidates shall not be included in the merit list. The application fee shall not be refunded in any case.*

2. **Educational Qualifications and Other Conditions:** Candidates should have passed in any one of the following qualifying examinations at the time of first round of counselling: -

- a) The Higher/Senior Secondary Examination or the Indian School Certificate Examination which is equivalent to 10+2 Higher/Senior Secondary Examination after a period of 12 years study, the last two years of such study comprising of Physics, Chemistry, Biology/Bio-technology(which shall include practical tests in these subjects) and Mathematics or any other elective subject with English at a level not less than the core course for English as prescribed by the National Council of Educational Research and Training after introduction of the 10+2+3 educational structure as recommended by the National Committee on Education.

Candidates who have passed 10+2 from open School or as private candidates shall not be eligible for admission. Furthermore, study of Biology/Biotechnology as an additional subject at 10+2 level also shall not be permissible. However, as per NEET-UG-2024 prospectus issued by the National Testing Agency, the following provision is hereby made subject to final outcome on the pending petitions: -

The proviso in italics has been subject matter of challenge before the Hon'ble High Court of Delhi, Hon'ble High Court of ALLAHABAD, Lucknow Bench and Hon'ble High Court of Madhya Pradesh at Jabalpur. The provisions of the regulations disqualifying recognized Open School Board candidates and the candidates who have studied Biology/Biotechnology as an additional subject has been struck down.

The Medical Council of India has preferred Special Leave Petitions before the Hon'ble Supreme Court and Appeals in the Hon'ble High Courts. Therefore, the candidatures of candidates in the NEET-UG-2024 who have passed the qualifying examinations i.e. 10+2 from National Institute of Open Schooling or State Open Schools or as private candidates from recognized State Boards; or with Biology/Biotechnology as additional subject shall be allowed but subject to the outcome of Special Leave Petitions/Appeals filed by the Medical Council of India.

OR

B.Sc. Examination of an Indian University provided that he/she has passed the B.Sc. Examination with not less than two of the subjects Physics, Chemistry, Biology (Botany, Zoology)/Bio-technology and further that he/she has passed the earlier qualifying examination with Physics, Chemistry, Biology and English.

OR

Any other examinations which in scope and standard (Last 2 years of 10+2 study comprising of Physics, Chemistry and Biology/Bio-technology; Which shall include practical test in these subjects) is found to be equivalent to the intermediate Science Examination of an Indian University/Board, taking Physics, Chemistry and Biology/Bio-technology including practical tests in each of these subjects and English.

Provided also that to be eligible for admission, the candidate must have passed any of the qualifying examinations as enumerated above. Provided also that to be eligible for admission, the candidate must have passed in the subjects of Physics, Chemistry, Biology/Bio-technology and English individually and must have obtained a minimum of 50% marks taken together in Physics, Chemistry and Biology/Bio-technology at the qualifying examination as mentioned in clause (2) of regulation 4 on Graduate Medical Education Regulations, 1997 (as amended in 2018) and in addition must have come in the merit list of NEET-UG-2024 for admission to MBBS/BDS courses subject to fulfillment of eligibility criteria as laid down in the prospectus.

In respect of the candidates belonging to Scheduled Castes, Scheduled Tribes or Other Backward Classes, the marks obtained in Physics, Chemistry and Biology/Bio-technology taken together in qualifying examination shall be 40% marks instead of 50% marks for unreserved candidates. Further, in respect of candidates (PwD) with benchmark disabilities specified under the Rights of Persons with Disabilities Act, 2016, the minimum marks in qualifying examination in Physics, Chemistry and Biology (or Botany & Zoology)/Bio-Technology taken together in qualifying examination shall be 45% for Gen-PH and 40% for SC-PH/ST-PH/OBC-PH.

Provided further that the students studied abroad seeking admission into Medical/Dental Colleges in India must have passed in the subjects of Physics, Chemistry, Biology/Bio-technology and English upto the 12 standard level with 50% marks as mentioned above and their equivalency shall be determined as per regulations of the Medical Council of India by the Association of Indian Universities, New Delhi.

Note: Marks obtained in Mathematics are not to be considered for admission to MBBS/ BDS courses.

- (a) The above qualifications will only determine the eligibility of a candidate for admission, but the admission shall be made through common/ centralized counselling committee on the basis of merit drawn by the AMRU of those qualified candidates of NEET who have submitted online application form successfully with requisite transaction of fee within stipulated period.
- (b) Passing of English Examination in Pre-medical or other equivalent examination is compulsory, at the time of counselling. No permission for passing English after admission into the course(s) will be granted.

V. INSTRUCTIONS FOR FILLING UP ONLINE APPLICATION FORM

1. (a) After Logging on to website www.amruhp.ac.in, candidate must download the prospectus and replica of ONLINE application form in order to read it carefully to satisfy his/her eligibility criteria and other requirement for submission of online application form.

(b) Before proceeding to apply online, please ensure that you have:

- (i) Scanned copy of candidate's recent photograph with following specifications.
 - Photograph should be in formal.
 - Photograph must be a passport size colour picture having maximum size of 100 KB (width:135 pixels x height: 175 pixels) with white background
 - Photograph must be taken in full face view directly facing the camera.
 - Photograph should have no shadows and red eyes.
 - Photo format should be .jpg or .jpeg only
- (ii) **Scanned copy of candidate's signature with following specifications.**
 - Applicant should sign with black ink on a white paper and get the signature scanned.
 - The signature must be of the applicant and not of any other person.
 - Maximum size 100 KB (width:135 pixels x height: 65 pixels)
 - Scanned signature format should be jpg or jpeg only.
- (iii) **Upload documents with following specifications.**
 - Documents to be uploaded as per eligibility requirements of the prospectus, which should not be more than 1024 KB
 - Document format should be in PDF, JPG, JPEG, PNG only.
- (c) Create an email account, if you already don't have one.
- (d) You must give a correct mobile number in personal details. If you don't have mobile number, please enter your parents/guardian's mobile number in order to communicate any important information to you.
- (e) **Fee Details:** Fee for MBBS/BDS online application form is Rs. 2000/- for General/NRI/OBC & Other Categories and Rs.1000/- for SC/ST/PwD Categories.

The payment shall be made online through integrated EasyPay Payment Gateway **(Debit/Credit Card, Net Banking,UPI)**

2. Step by Step guide for online submission of Application Form:

Step 1: Click on "Apply for MBBS/BDS Counselling" on the Home Page of the University Website i.e. www.amruhp.ac.in or Click on Admission> Apply for Admission> MBBS/BDS.

1. Fill the fields Admission Quota and Category "Candidate's Name", "Father's Name" NEET Roll No. as per NEET-UG-2024 "Email id" and "Mobile number" carefully (Details should be exactly matched with NEET-UG-2024 details else students will not be able to register for counselling). After entering email id click on Verify Email button to verify email, similarly after entering mobile number. On clicking the Verify button, the candidate will get OTP on the registered email id, by entering the OTP in the required text box the email id will get verified. Insert the captcha code to get yourself registered.

2. Use your authenticated Mobile Number & e-mail ID for the registration. Due to onetime registration, candidate must retain the system generated credentials for future login.
3. Photograph should be taken on or after 1st August 2024 upto the size of **40kb**.
 - The **focus needs to be on face** (80% face coverage, ears clearly visible, on white background).
 - Spectacles are allowed only if being used regularly.
 - Photograph should not be with cap or goggles.
 - The candidate should put his **full signature in running hand** writing on white paper [not in capital letter] with **Blue/ Black Ink pen** and scan for uploading, upto the size of **20 kb**.
 - Photo & Signature must be clearly visible and must be in * **.JPEG/*.JPG** format.
 - Uploaded Photo and signature will also be used in the future by the university after admission on various documents.
4. All eligible state Quota candidates shall compulsorily fill the management quota category in online application form. The seat in Management Quota will be allocated only if they fill the college choice for management quota.
5. On final submission of Admission form, you will **not be able to edit** any entry.
6. Allotment Letter will be generated after counseling and acceptance of allotted seat by the candidate.
7. After logging in, fill the admission form.

There will be following Steps to fill the form:

1. **Guideline and Online Payment**
2. **Filling of Personal Details along with uploading of Photo and Signature**
3. **Filling of Address details**
4. **Filling of Eligibility and Category Details** *(A candidate wishing to be considered for a reserved seat, shall specify one category of reserved seat for which he/she applied for in his/her application form. He/she will not be permitted to change the category once filled in his/her application form. Provided further that this will not prejudice his/her case for being selected against un-reserved/General seats by virtue of his/her General combined merit.)*
5. **Filling of Qualification Details**
6. **NEET UG 2024 Entrance Details (Details Should be exactly matched with NEET UG 2024 details)**
7. **Uploading relevant Documents**
8. **Download Pdf of application form**

The applicant must fill all the details as asked on each screen and proceed further step by step. **There will be validation of details with NEET UG 2024 data.** Once all the details are filled, and submitted, the candidate should take a print of admission form.

3. (i) After successful remittance of fees, system will generate print out of the confirmation copy of the online application form and the same shall be submitted along with Allotment letter and other relevant certificates/documents by the candidate in person on the day of reporting in the allotted college.
- (ii) Failure to complete any of the steps of online application form and payment of fee as per requirements of online process, final submission of online application will remain incomplete and unsuccessful.
- (iii) Generation of confirmation page confirms the correctness and final submission of application form. If confirmation page has not been generated, this means that application has not been submitted successfully.

Important Notes:

- Do not make any changes with pen on the particulars as printed on the printout of the online application form. In case of any change/error in the particulars, the same may be edited online by the candidate on the given time, beyond which no request on this account shall be entertained under any circumstances.
- Online application form registered within due date without successful transaction of requisite fee or without completion of ONLINE process of application form, shall be rejected without any intimation.
- Incomplete online application form due to any error committed by the candidate, which does not generate the printout of the application form will be summarily rejected. Any wrong or misleading entry in the online application form will also lead to rejection thereof without assigning any reason.
- For any technical query while filling up online application form, candidate shall raise a ticket from their login or send an e-mail at **counselling.amruhp@gmail.com**. Any query raised/submitted shall be resolved/responded to within 4-6 working hours (10:00AM to 5:00PM) Monday to Saturday. The University will not be responsible for raising query after 4 PM on the last date of closing of application/fee payment.
- For any other query, please contact on WhatsApp No., **9459139364**.

VI. FILLING UP OF PARTICULARS AND SUBMISSION OF CERTIFICATES/ DOCUMENTS WITH THE PRINTOUT OF ONLINE APPLICATION FORM ON THE DAY OF ADMISSION

1. Particulars to be filled in the online admission application form:

The print out of the confirmation copy of the computer generated online application form for admission to MBBS/BDS courses and Allotment Letter must be submitted by the candidate in person on the day of reporting to the provisional allocated college for admission along with photocopies of the following certificates/documents duly self-attested by the candidate according to his/her applicability of the certificates/documents for determining the eligibility criteria as per provisions of the prospectus: -

- (i) Admit Card issued by the National Testing Agency for NEET-UG-2024.
- (ii) Details marks card of NEET-UG-2024 with merit ranks.
- (iii) A certificate of having passed the qualifying examination i.e. 10+2 or its equivalent examination as mentioned under para-4 of "Eligibility and Qualifications".
- (iv) Detail marks sheet of 10+2 or its equivalent examination.
- (v) A certificate of good conduct/character from the Principal of the School/College where the candidate studied last as per **Appendix-16** followed by a separate latest Character certificate from the Tehsildar/Sub-Divisional Magistrate of the area concerned. In the case of candidates already admitted in BDS course in H.P.Govt. Dental College, Shimla or any other private dental college of the State, they shall have to produce character-cum-NOC from the Principal of the concerned college, failing which their admission can be withheld.
- (vi) A certificate of having passed the Primary (in case of backward Area Category) School examination from the recognized School showing the place of School situated.
- (vii) A copy of Matriculation/Higher Secondary Part-I/ Indian School Certificate showing the date of birth. No other certificate in respect of the date of birth shall be entertained.
- (viii) A certificate of being a Bonafide Resident of Himachal Pradesh from the

Sub- Divisional Magistrate/Executive Magistrate/Tehsildar of the area concerned only to which the parents/guardian of the candidate belongs is required on the prescribed format at **Appendix-1** of the prospectus.

Note: *It should be signed not countersigned. Permanent address of parents/guardian as shown in application form would be considered to be permanent residence of applicant's parents/guardian.*

OR

- (ix) In case of candidates seeking admission against reserved seats for SC/ST/OBC/Ward of Freedom Fighters/ Widows/Wards of Ex-Servicemen/Wards/Wives of Defence Personnel/Backward Area/ Persons with Disability (PwD)/Single Girl Child/Children of J & K Migrants/ Children of Tibetan Refugees and Economically Weaker Sections/IRDP/BPL, a certificate to this effect, as per his/her applicability of the category from the competent authorities are required to be submitted on the prescribed formats as given in the prospectus at **Appendix -2 to Appendix-12(a) & (b)** .

Note: *HP Bonafide/SC/ST certificates should be issued on or after 1.1.2013 by the competent authority and in the case of other reserved categories i.e. Other Backward Classes/ Wards/Widows of Ex-Servicemen/Wards/Wives of Defence Personnel/Ward of Freedom Fighters/ Backward Area/Persons with Disability (PwD)/Single Girl Child/Children of J&K migrants and children of Tibetan Refugees/EWS, the certificates should be issued on or after 1.7.2021 by the concerned competent authorities. However, the IRDP/BPL category certificate should be issued by the competent authority duly signed by the Block Development Officer within six months along with certificate as per **Appendix-12(b)**.*

- (x) Certificate of being children of those parents who are not Bonafide Himachali and are employees Central Government working in Himachal Pradesh (like All India Services/Central Civil Services)/Employees working within the State of H.P. in Autonomous Bodies/Institutions/Organizations/Semi-Government Bodies established by Central/Other State Governments/Serving Judges of the Hon'ble High Court of H.P./Regular employees of Himachal Pradesh Government/H.P. Government Undertakings/Autonomous Bodies wholly owned by H.P. Govt. on account of their service/posting in the State of H.P. is required as per **Appendix-13** of the prospectus (if applicable)
- (xi) A copy of equivalence certificate issued by the H.P. Board of School Education, Dharamshala in the case of candidate having passed their 10+2 examinations other than H.P. Board of School Education, Dharamshala/ CBSE/ICSE.
- (xii) Affidavit on plain paper indicating that the advantage of domicile State is being taken in Himachal Pradesh only and nowhere else as per Specimen attached at **Appendix -15** (original).
- (xiii) Four copies of passport size colour photograph.

Important Notes:

- (i) All the original Certificates shall be required for verification at the college level by the Committee.
- (ii) The documents regarding anti-ragging measure as per **Appendix -17 & Appendix-18** shall be submitted by the candidates at the time of taking admission in the concerned allotted college.
- (iii) The fees and other dues as mentioned in the prospectus shall be deposited on the day of reporting the allocated college after verification of requisite documents and medical fitness as per provisions of the prospectus.
- (iv) Doubtful certificates will be got verified through the competent authority or department concerned and if found wrong, will render the student liable to be removed from the college as well as suitable legal action.
- (v) The print out of online Application Form and photocopies of the documents/certificates attached therewith shall not be returned in any case.

VII . MERIT LIST

1. AMRU will draw and notify a combined as well as category-wise merit list on the basis of All India merit ranking of NEET-UG-2024 of the qualified candidates who have submitted their application form online only, complete in all respects and has obtained the printout of confirmation copy of the said online form within stipulated period as mentioned in the prospectus. The new rank in order of merit will be assigned to the candidates in the merit list to be notified by the University for admission to MBBS/BDS courses in Government and Private un-aided Medical/Dental Colleges for filling up seats under State/Management Quota and NRI seats, as the case, may be. The said merit list will be available on the University Website www.amruhp.ac.in The candidates are advised to check their new merit rank and attend the counselling as per schedule to be notified with the merit list separately.
2. Candidates will be considered in order of merit drawn by the AMRU for admission to MBBS/BDS courses under State/Management Quota in Govt. and Private Medical/Dental Colleges, as the case, may be, subject to fulfillment of eligibility criteria of the prospectus. Provided further, that the candidates who do not fulfill the prescribed eligibility criteria for State Quota seats will be considered in order of merit under management quota seats only in private medical/dental colleges, if otherwise, they are interested.
3. In case, the seats in the State Quota remains vacant even after exhausting the merit list, then the Himachali Bonafide candidates only, if admitted under Management Quota will be converted into State Quota to fill up the vacant seats under State Quota in order of merit, category-wise. The candidates so admitted/converted against such seats shall be charged the fee payable by the State Quota candidates.

Note: (i) the candidature for admission of the candidates who have not applied online within stipulated period to the AMRU, shall not be considered under any circumstances, even if, they have qualified the NEET-UG-2024.

(ii) Merely listing of the name in the merit list does not confer any right to the candidate for admission in MBBS/BDS courses. However, the admission to the course in the Medical/Dental colleges shall be made subject to fulfillment of prescribed eligibility criteria of the prospectus and availability of seats.

VIII. COUNSELLING SCHEDULE AND ADMISSION PROCEDURE

- 1.(i) There will be online counselling system to make the provisional allocation of the available seats in order of merit-cum-choices/preferences of the course, college and quota filled in the online admission application form by the candidates within the stipulated period by using University website www.amruhp.ac.in. The candidates would be able to fill the choices/preferences of course, colleges and quota in the given time after displaying of merit list as per the merit rank assigned in the combined and category-wise merit list of the qualified candidates on the basis of All India Merit of NEET-UG-2024. Therefore, candidates are advised to take care during filling up the orders of choices/preferences of course, college(s) and quota.
 - (ii) The admission process in the Government and Private Medical/Dental Colleges (State & Management Quota) shall be completed by online allotment within the prescribed schedule through the Common/ Centralized Counselling Committee constituted by the Government of Himachal Pradesh under the Chairmanship of the Director Medical Education & Research, H.P. Shimla. All the Principals of the Medical/Dental Colleges including Joint/Additional Director, Directorate of Medical Education & Research, Himachal Pradesh are its members and the Additional/Controller of Examinations of the University is its Member Secretary.
 - (iii) After provisional allocation of seats during the first and subsequent rounds of counseling, candidates can download Provisional Allotment Letters from the University website after login to their account and report to the Principal of the respective college along with all requisite original documents and printout of confirmation copy of online application form with photocopies of the all requisite documents (duly self-attested) for verification as per requirement of the provision under Chapter VI of the prospectus in order to determine their eligibility strictly as per provisions of the prospectus by the Admission Committee constituted by the Principal of the concerned college. After verification of original documents and fulfillment of the prescribed eligibility criteria, medical fitness and fee deposition etc., the candidates will be admitted in the provisional allocated college. If the candidate does not follow aforesaid process within stipulated period, his/her allocated seat shall be cancelled automatically without any intimation and his/her seat shall be declared as vacant for subsequent round of counseling and token amount penalty (if applicable) shall also be forfeited as per provisions of the prospectus.
 - (iv) Merely submission of online admission application form and fee on the basis of NEET-UG-2024 does not confer any right to the candidate to secure a seat for admission to MBBS/BDS course. However, the admission to the course shall be made subject to fulfillment of the prescribed eligibility criteria and merit of a candidate, which shall be determined by the Admission Committee strictly as per provisions laid down in the prospectus.
2. (a) After completion of 1st round of counselling, the 2nd round of counselling shall be conducted as per schedule by the University and the online Registration/ Counselling form shall be made available on the University website www.amruhp.ac.in. Candidates are required to fill up fresh choices/preferences of course, college(s) and quota within stipulated period for provisional allocation against vacant seats. All candidates whose names figured in the AMRU merit list for 2nd round notified by the

University are entitled to fill the choices of college/course online for 2nd round of counselling. If candidate is satisfied with his/ her seat allocated during the 1st round of online counselling, he/she is not required to participate in the subsequent rounds of online counselling. Shifting/up-gradation from one Medical/Dental college to another colleges and course shall also be made during the 2nd round of counselling. Candidates willing to fill choices of college as per their preference of course/quota during 2nd or subsequent round of counselling are required to remit following token amount, failing which no seats shall be allocated to them. However, the candidates already admitted during the 1st round of counseling in the Government Medical/Dental Colleges including Private Dental Colleges are not required to remit this token amount of fee while filling the preferences for 2nd round of counseling.

- (a) Government Medical and Dental College = Rs.10,000/-**
- (b) Private Dental Colleges (State & Management Quota) = Rs. 50,000/- (This shall include Govt. Medical college and Govt dental college, if eligible for State Quota. There is no need to pay Rs. 10,000 separately)**
- (c) MMMC Kumarhatti, Solan (State & Management Quota) = Rs.1,00,000/- (Includes Govt. Medical college and Govt./Pvt. dental colleges also)**
- (d) NRI Quota Seats = 2,00,000**

Note: (i) If candidate wants to opt for different choices/preferences of course, college and quota, the fee of higher side shall be remitted by the candidate.

(ii) No seat shall be allocated without remitting the aforesaid token amount of fee during the 2nd and subsequent rounds of counseling.

- (b)** It is pertinent to mention here that the candidates can fill the choices of colleges, course/quota which are not reflecting in the vacancy position of seats, as few seats may arise due to shifting of candidates during 2nd round of counseling from one college to another as per their choices/preferences by vacating the already occupied seat of 1st round of counseling. Hence, it is not mandatory to fill only those choices/preferences which are reflecting in the vacancy position of seats. Therefore, candidates are advised to fill the preferences/choices of colleges as per their choice. The seats in 2nd round will be allocated category-wise as per availability of seats as per merit- cum -choice/preference submitted by the candidate.
- (c)** During the Second round of Counselling, if an admitted candidate of round-1, who has participated in 2nd round is not getting up gradation then he/she will retain his/her seat with category allotted in Round-1 and will not be shifted to any other point/category. The allocation in 2nd round shall be done of only those seats which remain vacant on completion of admission of first round and are displayed as vacancy position for 2nd Round and on the seats falling vacant due to up-gradation in 2nd round. During 2nd round of Common/Centralized Counselling, allocation will be done category-wise.

3. **(a)** After completion of 2nd round of counseling, the 3rd round of counselling shall be conducted as per schedule by the University and the online Registration/ Counselling form shall be made available on the University website www.amruhp.ac.in. Candidates will be required to fill up fresh choices/preferences of course, college(s) and quota within stipulated period for provisional allocation against vacant seats. All candidates whose names figured in the AMRU merit list for 3rd round notified by the University are entitled to fill up the preferences of college/course/quota for 3rd round of counseling. If candidate is satisfied with his/ her seat allocated during the 1st or 2nd round of online counseling, he/she is not required to participate in the subsequent round of online counseling. Shifting/up-gradation from one Medical/Dental colleges to another colleges and course shall also be made during the 3rd round of counselling. Candidates willing to participate in the 3rd round of counselling are required to remit the Token amount as described for 2nd Round while filling their preferences of college/course online, failing which no seats shall be allocated to them. However, the candidates already admitted during the 1st or 2nd round of counseling are not required to remit the token amount of fee while filling the preferences for 3rd round of counseling.
- (b)** The candidates can fill the choices of colleges, course/quota which are not reflecting in the vacancy position of seats, as few seats may arise due to shifting of candidates during 3rd round of counseling from one college to another as per their choices/preferences by vacating the already occupied seat of 2nd round of counseling. The seats in 3rd round will be allocated as per availability of seats as per merit- cum - choice/preference submitted by the candidate. During the 3rd round of Counselling, if an admitted candidate of round-2, who has participated in 3rd round, is not getting up gradation then he/she will be allowed to retain the seat with category allotted in Round-2. The vacant seats of 2nd round will be displayed and will be filled category-wise in 3rd round. After category-wise allocation in 3rd round the remaining vacant seats shall be filled in 3rd round only as described in Clause 3 (c) as per Counselling procedure. The seats once converted to “unreserved” in 3rd round will be allotted on the basis of open merit in all subsequent rounds.
- (c)** In case, the eligible candidates to the extent of reservation in any category are not available and the seat is unfilled, the vacant seats shall be filled up by converting them in the other categories subject to availability of candidates during the 3rd and subsequent rounds of Centralized /Common Counseling as given below: -
- a) The vacant/unfilled seats of SC category shall be filled up amongst the eligible ST category candidates.
 - b) The vacant/unfilled seats of ST category shall be filled up from amongst the eligible SC category candidates.
 - c) In case, the eligible candidate are not available in the above two reserved categories in the above manner, the vacant seats shall then be filled up from amongst the eligible unreserved candidates.
 - d) The vacant seats /unfilled seat of Person with Disability shall be filled- up from General category candidates.
 - e) The vacant seats /unfilled seat of NRI, J&K migrant and Tibetan Refugee category shall be filled- up from General category candidates.

4. After completion of 1st, 2nd & 3rd round of counselling, the Stray Vacancy Round of counseling shall be conducted by the University and the online Registration/ Counselling form shall be made available on the University website www.amruhp.ac.in. Candidates who are not registered shall be required to fill registration form. Candidates who are not admitted in any Medical/Dental College and are eligible for participating in the Stray Round of online counseling shall be allowed to participate in Stray Round. Data will be shared with Centre and the States after Round 3 and if any candidate has his name in the list of allotted candidates in either Centre or State, then such candidates shall be eliminated from the State Allocation List of Stray Round. No shifting or up-gradation of seats shall be allowed during Stray Round. All candidates participating in Stray Round shall be required to fill up fresh choices/preferences of course, college and quota in the online application form within stipulated period for provisional allocation against vacant seats along with requisite amount as prescribed for token amount of fee, as applicable.
5. The final eligibility of the candidates shall be determined after verification of all original documents strictly as per provisions of the prospectus by the Admission Committee constituted by the Principal of the concerned college. This Admission Committee chaired by Principal of the concerned Institute will download and verify the candidates' NEET score card from the official website <https://ntaresults.nic.in/> and will not rely upon the NEET score card submitted by candidate. However, it will be the entire responsibility of the candidates concerned to supply correct and authenticated information on the online Application Form. The Application Forms of ineligible candidates will be rejected by the common/ centralized counseling committee. No request for change of category once opted/filled in the online Application Form after issuance of category-wise merit list during the course of online counselling will be entertained under any circumstances. If the category certificate of any candidate is not found in order or is not submitted by the candidate, the candidate will be converted to general category by the counselling committee, before approving the candidate or the form will be rejected without any intimation to the candidate. Similarly if the documents submitted to prove the quota are not found correct, the candidate shall be shifted to Management Quota. It is further clarified that the candidates will be allocated seats provisionally on the basis of their merit rank-cum- choices/preferences and as far as their final eligibility is concerned, the University shall, in no way be responsible, if they are found to be ineligible at the time of admission in the allocated college, leading to cancellation of their merit/seat or any other consequence emanating from the same. It will be the sole responsibility of the Principal of the colleges concerned to admit the eligible candidates to the course as per provisions of the prospectus. Candidates must satisfy himself/herself about the prescribed eligibility criteria of the prospectus before taking admission to the course. In the event of his/her ineligibility to be detected at later stage, his/ her admission shall be liable to be cancelled without any notice. Any wrong or misleading entry or documentation in the form will lead to the rejection of the candidature at any stage without assigning any reason for which the candidate(s) would be solely responsible.

6. Candidates are advised to remain in touch with the process of online counselling schedule right from display of merit list as given in the prospectus which will be available on the website www.amruhp.ac.in. In case of any doubt in this regard, they may clear it telephonically on WhatsApp No. 9459139364 or personally from the University. Candidates are further advised to remain in touch continuously during each process of admission with university website www.amruhp.ac.in, right from first round of online counseling till the completion of admission process as per schedule.
7. As per orders dated 9.5.2017 passed by the Hon'ble Supreme Court of India in Writ Petition (Civil) No.267/2017, after 2nd round of counseling, no student admitted under All India Quota/State Quota shall be allowed to surrender/vacate the seats in the Government Medical/Dental Colleges. The Principals of the Govt. Medical/Dental Colleges may ensure the compliance in this regard, failing which the responsibility whatsoever will rest upon them. However, up-gradation will be allowed till 3rd round of counselling.
9. As per guidelines prescribed by the Medical Council of India vide Notification No. MCI-34(41)/2018-Med/109835 dated 18.5.2018, the candidates participating in 2nd or subsequent rounds of counseling are required to remit an amount as Token Fee as described in **Clause VIII(2a)**. The aforesaid amount of Token Fee deposited by the candidate shall be refunded to him/her if he/she is not allocated any seat in any round. The Token Amount shall be forfeited if the candidate does not join on allocated seat. If a candidate deposits the Token Amount more than once then Token Amount of that round in which he/she was not allocated any seat will be refunded and the Token Amount of those rounds in which he/she did not join on allocated seat shall be forfeited. The Token Amount of fee of admitted candidates shall be transferred in the account of the concerned college on the receipt of list of admitted candidates from the Principal of that Institute. Token amount will be refunded only in the account from which payment of this amount was done therefore all applicants are advised to pay token amount of fee from their own account or parents account. The candidate shall be required to fill the details of the account from which the Token amount was paid. If the refund of Token money done by the AMRU fails because of any reason the refund shall be processed in this account. AMRU may ask the candidates to fill an online claim form available on their login page to claim refund of token amount deposited by them if the automatic refund process fails because of any reason.
10. If candidate brings incomplete documents/certificate(s) at the time of reporting for verification of documents at the level of college for admission, his/her candidature is liable to be rejected without any notice there and then by the Admission Committee. However, the admission committee reserves the right to take a specific decision taking into account the facts and circumstances of the case. Provided further that in the admission process, the decision of the Director Medical Education & Research, H.P. shall be final and binding upon to all concerned. In case of any type of unnecessary arguments, interference during the counseling/admission process by the candidate(s) or his/her parent/guardian, the candidate(s) can be debarred from the counseling by the Common/ Centralized Counselling Committee.
11. Candidates allocated seats provisionally for admission to MBBS/BDS courses shall be issued Provisional Allotment Letters in online manner, the admission shall be subject to the determination of final eligibility by the Admission Committee constituted by the principal of the colleges concerned. The candidates are required to

download the said letters and report for admission to the concerned Principal of the allocated Medical/Dental Colleges within the stipulated period. In case, any candidate does not download his/her admission letter from the website of the University, the University/Counselling Committee shall in, no way be responsible. Lists of allocated candidates will also be uploaded on the University website from time to time.

12. MMMCH-Solan was allowed to conduct Mop-up round at Institutional level after completion of 2nd round of Common/Centralized Counseling, as per orders of the Hon'ble High Court of H.P. on 13-11-2020 passed on CWP No. 4119 of 2020-MMU Vs. State of H.P. The aforesaid orders were applicable for the academic session 2020-21 only.

Now as per guideline of DGHS, Govt. of India, there is no provision of Mop-up round of counseling. So a Stray Vacancy Round of Counseling for all Government and Private Medical and Dental Colleges situated in Himachal Pradesh will be conducted by Atal Medical & Research University, Ner Chowk. If the State Quota seats remain vacant the same shall be filled with eligible Management quota applicants in order of merit.

13. MEDICAL EXAMINATION & REGISTRATION

1. The selected candidates will be called for medical examination and verification of the documents attached to the original application in the Medical / Dental College on their own expenses.
2. The students who take admission in MBBS / BDS courses should get vaccinated with anti-Hepatitis-B themselves at their own expenses and they are required to do so within 6 months from the date of their admission in the respective courses.
3. The standard of physical fitness will be as prescribed in **Appendix-A-22** of the prospectus, if declared unfit he/she will not be admitted in the College. The said prescribed form of physical fitness is also available with the concerned college office. The candidates having colour blindness upto CP⁴ can be considered for admission to MBBS/BDS courses. Provided further, that in the case of Medical colleges, the medical examination of the candidates should be done by the Medical Board constituted by the concerned Medical Colleges on the standard of medical fitness prescribed as per **Appendix A-22 of the prospectus**. In the case of dental colleges, medical fitness certificate should be issued by the competent authorities i.e. CMO/MS within one month before seeking admission o BDS course as prescribed in the aforesaid Appendix. Doubtful medical fitness certificate of the candidate will be re-examined by the Medical Board at IGMC Shimla or Dr. RPGMC Tanda as deemed fit by the Principals of the concerned colleges.
4. If the selected candidate does not join the college by the stipulated date and complete the Medical Examination etc. as laid down in the prescribed form he/she will not have any claim for the allotted seat, which will then be offered to the next candidate on the merit list.
5. Every candidate coming from other Universities/Boards for admission to 1st year MBBS/BDS courses in the Colleges has to produce migration certificate at the time of admission in the college.
6. Soon after the admission in the Medical/Dental College, the students will get themselves registered on payment of prescribed fee with the University.
7. If a candidate is admitted on the basis of application form, but at a subsequent time if it is, discovered that any of the statement was false, the student shall be removed from the College and all the fees and other dues paid shall be confiscated. Any further

action against the candidate and his/her parent/guardian that may be considered suitable in accordance with law, may also be taken.

X (A) MIGRATION

In compliance of GMER 2023 issued by National Medical Commission, no migration from one college to another shall be allowed after completion of admission process.

(B) COLLEGE SESSION

Academic Session is as follows:

- (i) MBBS / BDS : (As per MCI/DCI Guidelines)

XI. FEES, SUBSCRIPTION & OTHER CONDITIONS

1. (a) For Govt. Institutions :

Newly admitted students must pay their fees in full within the prescribed period, which will be notified by the College office. No student's name will be enlisted in attendance register unless, he/she has paid the prescribed fees. The seat of the student, who does not pay the fees within the prescribed period, shall be declared vacant and filled by admitting another candidate on the waiting list.

| | | |
|---|------------------------------|----------------------|
| 1st Year MBBS | | Rs. Per Annum |
| Tuition fee | | 40,000.00 |
| Admission fee | | 4,000.00 |
| Student Fund | | 4,000.00 |
| Medical Fund | | 3,000.00 |
| Security (refundable) | | 6,000.00 |
| Dilapidated Fund | | 3,000.00 |
| | Total | 60,000.00 |
| For NRI candidates | | |
| MBBS course | | US \$ 20,000/- |
| | Or equivalent in Rupees | |
| 2nd, 3rd, 4th & 5th year | | Rs. Per Annum |
| MBBS | | |
| Tuition fee | | 40,000.00 |
| Student Fund | | 4,000.00 |
| Medical Fund | | 3,000.00 |
| Dilapidated Fund | | 3,000.00 |
| | Total | 50,000.00 |
| For NRI candidates | | |
| MBBS course | | US \$ 20,000/- |
| | Or equivalent in Rupees P.A. | |
| 1st year BDS | | Rs. Per Annum |
| Tuition fee | | 30,000.00 |
| Admission fee | 3,000.00 | |
| Student Fund | | 3,000.00 |
| Medical Fund | | 2,000.00 |
| Security(refundable) | | 5,000.00 |
| Dilapidated Fund | | 2,000.00 |
| | Total | 45,000.00 |

For NRI candidates
BDS course

US \$ 10,000.00

Or equivalent in Rupees P.A.

| 2nd, 3rd & 4th Year BDS | Rs. Per Annum |
|---|----------------------|
| Tuition fee | 30,000.00 |
| Student Fund | 3,000.00 |
| Medical Fund | 2,000.00 |
| Dilapidated Fund | 2,000.00 |
| Total | 37,000.00 |

For NRI candidates
BDS course

US \$ 10000.00

Hostel Fees MBBS/BDS:

| | |
|-----------------------------|------------------|
| Rent | 7,200.00 |
| Electricity & Water Charges | 6,000.00 |
| Student Fund | 2,000.00 |
| Hostel fund | 9,000.00 |
| TOTAL | 24,200.00 |

➤ *Hostel Security (refundable) of Rs. 3,000.00 to be charged only once.*

- (i) *As per Govt. Notification No.HFW-B(B)15-18/2016 dated 22/08/2017, no tuition fee shall be charged from BPL family students in the MBBS & BDS courses in Govt. Medical/Dental Colleges. However, candidates belonging to BPL family are required to submit latest BPL certificate at the time of depositing of fee (per annum).*

| (b) Fee Structure for BDS Course in respect of Private Dental Colleges as per Notification No. HFW-B-A01/2/2021 dated: 27.03.2024 | | |
|--|----------------------|------------------|
| Tuition Fee and other charges for 2024-25 batch (p.a.) | | |
| Particulars | State Quota | Management Quota |
| Tuition Fee | Rs.1,43,387/- | Rs. 2,50,000/- |
| Admission Fee (one time) | Rs.25,000/- | - |
| Student Fund | Rs. 5,000/- | - |
| Dilapidated Fund | Rs. 8,000/- | - |
| Library/Internet charges | Rs. 5000/- | - |
| Affiliation & Inspection Charges (DCI/University) | Rs.7,000/- | - |
| Security Refundable | Rs.8,000/- | - |

1. Fees will be charged for full calendar month and not any part thereof. The total

College and Hostel fees will be paid in two installments in the Month of March and September or as notified or of the 2nd, 3rd, 4th and 5th year students except newly admitted first year students. The first installment of College fees will consist of half of the tuition fee and all the private charges and the second installment will be charged with the remaining half of the tuition fees. The first installment of hostel fees will be charged half of the hostel fees inclusive of electricity and water charges and heating charges plus the remaining other charges in full. Second installment will consist of the hostel remaining fees inclusive of electricity and water charges plus heating charges.

2. The fee should be deposited by 15th of the month in which it becomes payable without the late fee and upto the last day of the month with late fee of Rs. 10/- per day. No notice will be displayed for depositing the College/Hostel fees and it will be students, responsibility to pay the dues in time. Failure to pay all fees and other dues in full by the last of month by which they are payable shall automatically entail removal of the students name from the roll. He/she however, may be re-admitted on payment of arrears of fee plus re-admission fee for of Rs. 3000/-. The Principal is however, empowered to grant exemption of fine in deserving cases.

Note:- Should the last day fall on Sunday or a holiday the fees shall be payable on the next working day.

3. Fees once paid shall not be refunded, but in the case of students who are prevented by illness or for other reasons beyond their control from attending the College in the year for which they paid usual fees, the Principal may direct that the whole or the part of the amount of fees shall not be again paid for the year in which such students joined the College.
 - a) Regarding refund of fee in the event of shifting/migration of students from one institution to other institution, it will be refunded/adjusted in all Govt. and private institutions provided such shifting/migration takes place within the stipulated last date of admission subject to provisions of the prospectus
 - b) After the close of the stipulated date of admission, no refund shall be allowed in the case of leaving the seat by student from any of the institutions. The documents of the candidate shall be retained by the Institute till the candidate is a bonafide student of that college. If any candidate leaves the course midway the government medical/ dental institutions will only charge prescribed fee for the current academic session. Regarding private dental colleges, if the institution feels that any of the student who has been admitted to BDS course may leave in midstream, then at most, it is required that the student give a bank guarantee to cover the balance fee for the whole course and the institution shall have the right to en-cash such bank guarantee, if the student leave in the midstream. The said Bank Guarantee is to be given at the time of admission in the concerned college and if candidate(s) fails to furnish the bank guarantee, his/her admission will be made provisionally subject to furnishing the said bank guarantee within 15 days from the date of admission and only thereafter, his/her admission will be regularized.
4. The student seeking admission first time in the hostel in Govt. Medical/Dental Colleges shall pay the room rent from the month of admission.
5. The rules pertaining to the non-payment of college fee apply to the non-payment of room rent as well as with the difference that the re-admission fee for hostel will be Rs. 500/-. The room rent once paid shall not be refunded on any account.

6. In addition to fee prescribed above an admission fee of Rs. 25/- per head will be charged from all migrants, after passing the First Professional MBBS Examination/first year BDS examination recognized by the Medical Council/Dental Council of India and from those who leave the college and are re-admitted afterwards.
7. A student having supplementary/fail till the final year will be charged a remand fee including practical fee and hospital fee, if any, of Rs. 1000/- per subject in Govt. institutions and Rs. 3,000/- per subject in a private un-aided Dental Colleges (**to be charged by the affiliating University**)
8. Securities not claimed within two years after the of student has left the college will lapseto the Rogi Kalyan Samity Funds after deducting their dues from the amount, if any, recoverable on account of arrears unpaid hostel/college fee or any other charges.
9. In case the student does not complete the course(MBBS/BDS) within prescribed period and he/she retained the hostel in the college concerned till the completion of course shall pay the hostel and mess charges as prescribed in the prospectus.

XII. SCHOLARSHIPS/PRIZES

The following stipends and merit scholarships are sanctioned by the Himachal Pradesh Government for students in the college: -

- 1) The students belonging to Antyodaya Pariwar/IRDP are entitled for an annual financial assistance of worth Rs.5000/- and Rs.1200/- for hostlers on the production of Antyodaya Pariwar Card/IRDP Certificate issued by the competent authority.
 - 2) A Gold Medal Prize in the name of “Dr. Devi Chand Memorial Prize “will be awarded every year by the Atal Medical and Research University, HP to the student standing first in Medicine in Final MBBS Examination in IGMC, Shimla.
 - 3) Dr. Devi Chand Memorial Oration” will be organized by the College every year on the occasion of annual day. The intellectual of National / International fame will be invited to participate therein, in IGMC, Shimla.
 - 4) Tribhuvannaath Memorial Grant Trust USA Scholarship will be granted to the MBBS students in IGMC, Shimla who stood 1st in 1st, 2nd, 3rd Prof. (Part-I) & Third Prof.(Part-II) AMRU Examination.
 - 5) Scholarships in the form of Prize of academic incentive will be awarded by Mr. M.M. Walia and Dr. (Mrs.) S.J. Walia in the memory of their late son Sapan Walia for standing First, Second, and Third in First and Second Professional MBBS examination for a duration of 18 months in the value of Rs.300/-, Rs 200/- and Rs 100/-P.M. respectively. Recipient students must have passed his/her 1st and 2nd Prof. MBBS (Annual) examination in first attempt. This scholarship/prize recipient will have no bar for getting any other merit/State stipend/scholarship in IGMC, Shimla.
- 13) (i) A scholarship worth Rs. 1000/- will be awarded to the each student getting 1st position in the 1st, 2nd, 3rd, 4th and final year of the BDS examinations in the HP Government Dental College, Shimla by Sh. Deepak Joshi, Jai Ambay Crusher, Man Pul, Tehsil Nadaun Distt. Hamirpur. This prize recipient has no bar for getting any other merit/state stipend/scholarship.
- (ii) A scholarship worth Rs. 1000/- will be awarded to the student getting highest marks in the subject of Pedodontics of BDS examination in the HP Government Dental College, Shimla by Nirmala Sharma, Shri Anand, F-III-41, Nabha Estate, Shimla-4. This prize recipient has no bar for getting any other merit/state

stipend/scholarship.

Note: *No student will be eligible to draw more than one stipend/scholarship /financial assistance etc., except merit scholarship of the College, if any. The loans taken from the bank will not be included in this financial assistance. The stipend/scholarship or a student taking loan from the bank will not be discontinued.*

XIII. INTERNSHIP STIPENDS

(A) MBBS / BDS

The students who pass their M.B.B.S. and BDS Examinations from Govt. Medical /Dental Colleges of the State shall undergo internship training in the College hospitals as also in the hospitals situated in Himachal Pradesh recognized for imparting this training by the Medical Council of India/Dental Council of India will be eligible for the stipend at the rate of Rs. 17,000/- per month, fixed with facility of un-furnished free hostel accommodation with water and electricity. These stipends will be granted for a period of 12 months only.

(B) The students coming from other Medical Colleges and going out from Govt. Medical and Dental Colleges of the State will not be eligible for the stipend. The former, however, will be eligible to rent free hostel accommodation subject to its availability.

XIV. COLLEGE COUNCIL

There is a College and Hospital Council with Principal as its President. The Council is purely an advisory body to assist the Principal in internal administration.

XV. GENERAL DISCIPLINARY RULES

Following rules will be taken into consideration while granting internal assessment in various examination by the Head of the Departments.

Attendance:

Every student is required to attend punctually at the hours notified for lectures and practical classes. A student who is late may not be allowed to enter the lecture theatre of practical hall. If the student does not attend classes continuously for one month without information/valid reason his/her admission will stand cancelled. In case, any student does not attend the classes due to illness, the Principal of the college concerned shall take medical certificate from the duly constituted Medical Board of the concerned Government Medical College & Hospital in order to ensure the genuine illness of the student.

Ragging:

Every student of the College is informed that under the orders of the Hon'ble Court of Himachal Pradesh and the rules framed by the University there under vide Statute 23-A ragging is completely prohibited. Any student found involved in ragging will be summarily expelled from the College and legal proceedings under Criminal law shall be initiated against him/her. Further an affidavit has to be given by the student and his parents/local guardian that he will not indulge in ragging at the time of his/her admission as per **Appendix-17& Appendix- 18** of the prospectus and thereafter during his/her tenure of complete MBBS/BDS course. However, detailed guidelines have been received from the Assistant Secretary & Nodal Officer(Anti-Ragging Committee), Medical Council of India vide letter No.MCI-34(1)/2016-Med(Ragg)1/127758 dated 2.9.2016 which is attached at Appendix--23 of the prospectus. The said guidelines will be adhered to strictly by the

Principals of the Medical/Dental colleges including students and the compliance report to this effect will be submitted by the Principals of the colleges concerned to the MCI/DCI time to time.

- (a) It is for information that ragging incidents were occurred in Dr. R.P. Govt. Medical College, Kangra at Tanda on 6th and 7th March 2009 and in Indira Gandhi Medical College, Shimla on 19th and 20th March 2009. The following action has been taken by the concerned Principal of the respective colleges: -

(i) Dr. R.P. GOVT. MEDICAL COLLEGE KANGRA AT TANDA.

1. Mukul Sharma S/o Sh. Anoop Sharma (Students of 2007 batch) has been expelled from the Hostel as well as from the College for four Semesters (Each Semester of Six Months).
2. Ajay Kumar Verma S/o Sh. Dharam Chand Verma Intern(Batch 2003) has been expelled from the Hostel as well as from the College and his internship for four Semesters (Each Semester of Six Months).
3. Naveen Verma S/o Sh. Prem Singh Verma (Student of 2007 batch) has been expelled from the Hostel as well as from the College for four Semesters (Each Semester of Six Months).
4. Abhinav Verma S/o Sh. Davinder Verma (Student of 2007) has been expelled from the Hostel as well as from the College for four Semesters (Each Semester of Six Months).
5. Dr. Pradeep Bansal, Warden 1st year boys hostel has been suspended with immediate effect.
6. Sh. Deepak Verma, Hostel Manager has been suspended with immediate effect.

(ii) INDIRA GANDHI MEDICAL COLLEGE, SHIMLA.

Mr. Nikhil Verma and Mr. Sushant Sharma interns are :

- (i) expelled from the Hostel for the entire period of their internship training.
- (ii) suspended from internship training for a period of Six Months and put them on conduct probation during the period of Suspension.
- (iii) a fine of Rs. 1000/- each imposed upon the interns.

- (b) In case of ragging incident in the college premises noticed by any student, he/she can report the matter either to the Principal of the concerned college or to the following authorities whose designation and telephone Numbers mentioned at page-3 of the prospectus.

Class Room:

- (i) Immediately after assembly of the class the roll will be called and absence of any student noted. Any student misbehaving in the class be reported to the Principal for further necessary action
- (ii) Students are not permitted to remain in the lecture room except *at the prescribed hours of the lecture.*

Examination:

- (i) *Students are not allowed* to take into the examination hall text books, notes or manuscript of any kind.
- (ii) Any student found infringing the rules or having recourse to unfair means will be

expelled from the examination and the matter reported to the Principal for taking further action.

Leave:

- (i) No leave will be granted when examination is due.
- (ii) In all cases leave taken will be at the students own risk so far as the percentage of attendance is concerned and even medical certificate will not condone a deficiency in attendance for a University examination.
- (iii) Students must not leave the station without the permission of the Principal.

Books:

- (i) Every student shall provide himself/herself with all the prescribed text books and other necessary appliances.
- (ii) Every student to whom books or other property of the Government are entrusted shall be held responsible for their preservation good condition and in the event of their being lost or damaged shall be required to replace them or defray their cost.
- (iii) Any student breaking or damaging and college property shall be required to pay the cost to repairs or replacement. In case of willful damage he/she shall be punished as the Principal may deem fit.

Correspondence:

- (i) Students are forbidden to address any higher authority direct. Any communication intended for such higher authority must be submitted through the Principal who will forward it, if he considers it desirable. It will not be binding upon Principal that he must forward all such applications.
- (ii) Every student desirous of addressing the Principal by letter must do so separately. Joint applications are entirely prohibited and will not receive attention.
- (iii) Any student wishing to make a representation on any subject has the right to direct access to the Principal during the College hours.
- (i) The Principal/Professors and the staff are accessible for the consideration of difficulties and grievances of student and will be always pleased to hear them and give advice.

Miscellaneous:

- (i) Every student will wish his teacher on the occasion of his first meeting in the College or outside.
- (ii) Students are required to observe order and quietness at all times in the College.
- (iii) No game of any sort to be played during the hours allotted to lectures or class.
- (iv) Smoking and use of liquor within the College premises including Hostel is prohibited, and the defaulter will be rusticated.
- (v) All irregularities, neglect of duties and breach of discipline are to be brought to the notice of the Principle by the Professors under whom the students are working.
- (vi) In dealing with any offence in College /Hostel , the Principal may decide whether it is to be met with: any apology, verbal or written, or fine or suspension of scholarship or expulsion from the College/Hostel.
The Principal is competent to remit the fine imposed by him.
- (i) The decision of the Principal in all cases shall be final.
- (ii) Woman students are required to wear simple dress in the College. Use of gaudy dress is prohibited.

- (iii) All students must provide themselves with washable white coats which shall be worn while working in the college laboratories or hospital departments, with embodied or separate small name plate.
- (iv) No association can be formed in the College without prior permission of the head of institution.
- (v) No student is permitted to write anything on the blackboard unless asked by the teachers to do so.
- (vi) Student should not take part in politics.

XVI. COLLEGE SPORTS

Arrangements will be made for sports and games according to the season and facilities available at respective college.

XVII. STUDENTS ASSOCIATION

The Students Association may be organized with the approval of the Principal to promote the cultural and extra-academic activities of the students.

XVIII. LIBRARY RULES

There is a library maintained by the college for the students/staff. The member of the library shall abide by the library Rules, approved by the Principal from time to time available with College library.

XIX. COLLEGE HOSTELS RULES

In IGMC, Shimla there are 2 set of hostel viz (BHABA), (RAMAN) AND Girls Hostels maintained by the College and the BDS students of Govt. Dental College, Shimla are also provided hostel accommodation in these hostel. Every hostler shall abide by the Hostel Rules as may be approved by the Principal of respective Institution from time to time.

- Note:**
1. *Hostel facilities will be provided, if available.*
 2. *Those who join hostel have to deposit Rs. 3000/- in advance for mess charges in addition to all other charges as shown in the prospectus.*

Hostel facilities will also be available for students selected for Dr. Rajendra Prasad Govt. Medical College, Kangra, Himachal Dental College, (Private) Sunder Nagar, Bhojia Dental College & Hospital(Private) Budh (Nalagarh) and Himachal Institute of Dental Sciences, Paonta Sahib.

XX. SOME DONT'S

- (1) Do not interfere with the electric installations of the hostel.
- (2) Do not keep any electrical appliance namely radio sets and room heaters etc.
- (3) Do not indulge in un-authorized meeting, acrimonious discussions and controversial debates with the hostel premises.
- (4) Do not keep any jewelry, valuable articles or large sums of money in your room.
- (5) Do not allow the electric light to burn when the room is not occupied and the water tap to run unnecessarily. It is wasteful.
- (6) Do not be absent from the hostel after night roll call. It is a serious offence which may cause expulsion from the hostel.
- (7) Do not keep any arms or incendiary articles. It is dangerous to the follow residents.
- (8) Do not use any kerosene stove or burner in the room.
- (9) Do not keep any pets in the hostel.

(10) Do not cook in the room as it is totally prohibited.

XXI. UTILISATION OF MBBS STUDENT TUITION FEE, HOSTEL FEE, ADMISSION FEE, STUDENT FUND, MEDICAL FUND, DILAPIDATED FUND AND SPORTS FUND.

These funds are controlled by the committees separately viz., College Council, Students /Hostel Committee. These committees maintain the operation of the funds on the activities of the students mentioned below:-

1. The funds shall be utilized for the purchase of machinery and equipment related to the study of the Medical Students.
2. Purchase of furniture and other required articles for MBBS Student Hostel and College.
3. General expenditure on the grant of societies, clubs, associations, committees, sabhas etc. organized by the College.
4. Expenditure in connection with education trips to places of historical, geographical interest or mountaineering trips or visits to factories and hospitals
5. Expenditure in connection with community projects or social activities approved by the Principal.
6. Expenditure for sending students to compete in debates, declamation contests, music and dramatic contests.
7. Hire, carriage of vehicle and loud speaker and refreshment to player, prize winners and guests invited to sports and other functions.
8. Conveyance and boarding charges of outside lectures, prominent citizens, poets and artists etc. approved by the Principal.
9. Travelling allowance to persons invited to deliver lectures in the College or to preside over convocation or prize distribution function.
10. Expenditure incurred on staff and students when they go out to represent the College in sports or other contests.
11. Travelling allowance to college teams and members of the staff accompanying the teams on approved tours.
12. Daily allowance to the members of staff and students when they go out to represent the College in sports or other contests.
13. Refreshments and meal, at the time of friendly and/or University matches or the distinguished visitor at College functions.
14. Purchase of sports material pertaining to various games, watering, levelling, clearing and turfing of playgrounds and amenities for N.C.C if these exists in the institution.
15. Photographs of teams or executives of student's union.
16. Expenditure in connection with the award of college colours to distinguished players.
17. Purchase of stock register, cash books, etc. required for maintaining accounts pertaining to these funds.
18. Postage, telegrams, telephones and purchase of stationary pertaining to student's activities.
19. Expenditure in connection with award or prizes, at the annual sports prize distribution or the College convocation.
20. Expense on medical assistance rendered to members of sports teams when out of station.
21. Uniforms or other equipment's for members of various teams.
22. Publication of College Magazine.
23. Repair of Hostel furniture and other articles after constituting a committee.
24. The hostel funds will be utilized for the repair, maintenance and development of the hostels.
25. Payments of Inspection fee and other inspection related expenditures of the regulatory or affiliating agency.
26. Any other object connected with the student's activities of educational character as approved by the Principal.

XXII. MEDICAL FACILITIES

Every student shall given a medical checked-up periodically. The examination may be repeated in case requiring further investigation. Serious illness shall be brought to the notice of parents or guardians and treatment is given in the college hospitals. Serious medical defects requiring operations and detailed investigation are reported to the parents and every possible assistance is given to have the defects removed at the college hospitals.

Note: *The State Government/AMRU has reserves the right to make any change/amendment in the prospectus, which shall be binding upon to the candidates/students.*

APPENDIX -1

FORM OF CERTIFICATE OF BONAFIDE HIMACHALI

Certified that Shri/ Km.S/O
 /DO Sh.....resident of Village... Post-
 Office.....Tehsil.....
 District..... Himachal Pradesh is a bonafide Himachali.

- (i) Having his permanent home in HP; or
- (ii) Residing in H.P. for a period of 20 years or above; or
- (iii) Having his permanent home in Himachal Pradesh but living outside Himachal Pradesh on account of his occupations.

Place:
 Authority
 Date:

Signature of the Competent
 issuing the certificate (with stamp).

Seal of the issuing Authority

Note:

1. Certificate in respect of guardian will be accepted, if candidate's father is not alive and the candidate is solely dependent on the guardian, the relationship of the candidate with the guardian should be stated.
2. The adoption deed in original duly registered in the Court in the year in which the candidate was adopted by the legal guardian will only be valid as per law.
3. The certificate should be issued on or after 01.01.2013.
4. Doubtful certificates will be got verified through the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX -2 (GROUP A-1 & A-2)**CERTIFICATE OF BELONGING TO SCHEDULED CASTES/SCHEDULED TRIBES**

This is to certify that Shri/Kumari.....
 son/daughter/adopted son/adopted daughter of Shriof
 village.....Post Office.....Tehsil
 District..... State..... belongs to the
 community (community must be indicated) which is recognized as
 Scheduled Caste/Tribe for Himachal Pradesh under the Constitution (Scheduled Castes)
 (Union Territories) Order, 1951, and an amended from time to time.

As such Shriand/or his family
 ordinarily reside(s) in the District of Himachal Pradesh.

Place

Date :

Signature

*Designation with seal of office of
 certificate issuing authority

Seal of the Court

Note : (i) The certificate (Form given above) should be signed by Sub-Divisional Magistrate/Executive Magistrate(Tehsildar) of the area concerned of Himachal Pradesh to which the father/ mother of the candidate belongs. It should be signed and not countersigned. The certificate should be issued on or after 01.01.2013.

(ii) Doubtful certificates will be got verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX - 3 (GROUP A-3)
FORM FOR CERTIFICATE FOR THE OTHER BACKWARD CLASSES

This is to certify thatson/daughter of resident of VillageP.OTehsil..... District (H.P.) belongs to thecommunity which is recognized as other Backward class in Himachal Pradesh by the State Government vide notification No Dated..... Shri/Smt and his/her family ordinarily reside(s) in the District.....Division of the (H.P) State. This is also certified that he/she does not belong to the person /sections(Creamy Layer) mentioned in the Schedule.

Place.....

Date.....

**Signature of the Sub-Divisional Magistrate/
Tehsildar/Executive Magistrate of the Area with stamp.**

Seal of the Court

Note :

1. The certificate as given above may be issued after verification from Revenue Records by the Sub-Divisional Magistrate/Executive Magistrate/ Tehsildar of the area concerned of Himachal Pradesh to which the father/mother of the candidates belongs. Certificate issued by other authority will not be valid.
2. The certificate should be issued on or after 1.7.2021.
3. Doubtful certificate will be got verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX -4 (GROUP A-4)**FORM FOR CERTIFICATE TO BE PRODUCED BY THE WIDOWS/WARDS OF EX-SERVICEMEN WHO ARE BONAFIDE RESIDENTS OF HIMACHAL PRADESH**Sr. No.....

Certified that Kumari/Ms.....
 Daughter/Son/Wife of Shri.....Resident of village.....
 P.O.....Tehsil..... District.....
 Himachal Pradesh is the dependent daughter/Son/widow of
 Shri..... who was a member of Defence services. He served w.e.f.
to
 in the Indian Army as Rank No in
 (Batl./Regiment).....

It is further certified that Sh has been covered under Priority No.....
 as per **Appendix- 23** of the prospectus as mentioned hereunder:-

| Priority No. | Particular of Priority as per Appendix-23 of the prospectus |
|--------------|---|
| | |

Place:.....

Date:.....

**Signature of Deputy Director,
 Distt. Sainik Welfare Officer
 with stamp**

Note: The certificate (Form as given above) should be signed by the Secretary, State/District Soldiers, Sailors and Airmen's Welfare Board situated in the State of Himachal Pradesh .

APPENDIX -5 (GROUP A-5)
FORM OF CERTIFICATE TO BE PRODUCED BY THE WARDS/WIVES OF DEFENCE
SERVICES PERSONNEL

Certified that Shri..... Father of Shri /Kumari
 (name of the candidate)..... resident of Village.....
 Post Office Tehsil..... Districtof
 Himachal Pradesh (State) is a member of Defence Services, serving as
(rank) in Bn./Regimentis at present posted
 at..... (Station) (State).....

It is further certified that Sh/Ms./Smthas been covered under Priority
 No..... as per **Appendix- 23** of the prospectus as mentioned hereunder: -

| Priority No. | Particular of Priority as per Appendix-23 of the prospectus |
|--------------|---|
| |  |

Place :

Date :

Signature of the Officer commanding, (with stamps)

Note: The certificate (Format given above) should be signed by the Deputy Secretary (Defence) Government of India or the Officer Commanding concerned.

APPENDIX -6 (GROUP-A-6)
CERTIFICATE TO BE PRODUCED BY THE WARDS OF FREEDOM FIGHTER
HAILING FROM HIMACHAL PRADESH

Certified that Shri/Smt..... Father/Mother/Grand Father/Grand Mother of (Name of the candidate) Shri/Kumari resident of Village.....P.O..... Tehsil..... District..... of Himachal Pradesh has been declared as a Freedom Fighter vide Himachal Pradesh Government Letter No..... dated..... (Photostat copy of the letter duly attested be attached).

Seal of the Court

Signature of the District Magistrate (with stamp)

Place :

Date :

Note:

1. The certificate (Format given above) should be signed by the District Magistrate of the District concerned of Himachal Pradesh to which the parents of the ward belongs as per the instructions given in the Prospectus.
2. An attested Photostat copy of such recognition granted to Freedom fighter be attached with the application form.
3. Doubtful certificates will be got verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.

**APPENDIX -7 (GROUP A-7)
CERTIFICATE OF BELONGING TO BACKWARD AREA**

Certified that Shri/Kumari.....son/daughter of Shri is a permanent resident of Village Post Office..... Gram Panchayat *Name of Backward Area/Block Tehsil District Himachal Pradesh which has been notified as a Backward Area vide Himachal Pradesh Government’s notification No..... dated.....and has passed at least two examinations out of five i.e. Primary/Middle/Matric/+1 / +2 from the following Schools located in the notified Backward Area(s) :-

| Sr. No. | Name of the School | Name of the class/Examinations passed from Backward Area School |
|---------|--------------------|---|
| | | |
| | | |

It is further certified that above named candidate/student has studied regularly in the above School(s) as located in the backward area as notified by the Government of Himachal Pradesh and has not taken admission in the school(s) as mentioned above during the mid-session.

Seal of the Court

Signature.....

Place :

Date :

***Designation with seal of the office of Certificate Issuing Authority**

- Note: 1. The certificate Format given above should be signed by Sub-Divisional Magistrate/Executive Magistrate(Tehsildar) of the area concerned of Himachal Pradesh to which the father/guardian of the candidate belongs. It should be signed and not countersigned.
2. The Candidate(s)claiming reservation against backward area seats should fulfil the conditions as laid down in the Prospectus.
3. The Backward areas as listed in the notification No. PLG-F(BASP)-1/95 dated the 16th June, 1995, issued by the Financial Commissioner-cum-Secretary (Planning) Government of Himachal Pradesh, or area as may be notified to be Backward areas by the Government of Himachal Pradesh from time to time.”
4. The certificate should be fresh of the year in which admission is applied for. The certificate on the above format will only be entertained.

Note: Doubtful certificates will got verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX – 8(i) (GROUP A-8)
FORM OF CERTIFICATE of PERSONS WITH DISABILITIES (PwD) CATEGORY OF BENCHMARK
DISABILITY (FOR MBBS COURSE ONLY)

1. C.R. No
2. OPD No.....
3. Disability Certificate No.
4. Name of the candidate
5. Name of Father /Guardian
6. Permanent Address

Affix here firmly
 recent passport
 size photograph
 self -attested

Certified that the above named candidate has been examined in the light of the MCI guidelines as per **Appendix-A-24** by the Medical Board and he/she has been covered under benchmark disability as specified below :-

.....

CHAIRMAN
 Medical Board
 (Name & Designation)

MEMBER
 Medical Board
 (Name & Designation)

MEMBER
 Medical Board
 (Name & Designation)

.....

.....

.....

Name & Place of Medical Board:

Date of issuance

- Note: (i) The disability certificate should be issued by duly constituted Board by the Indira Gandhi Medical College & Hospital, Shimla or Dr. R.P. Govt. Medical College, & hospital Kangra at Tanda*
- (ii) The disability certificate from Medical Board should be having been issued within three months prior to 1st round of counselling for seeking admission to MBBS course for claiming the benefit of reservation.*
- (iii) Doubtful certificates will be got verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.*

APPENDIX – 8(ii) (GROUP A-8)
FORM OF CERTIFICATE OF PERSONS WITH DISABILITY (PwD) CATEGORY OF LOCOMOTOR
DISABILITY OF (FOR BDS COURSE ONLY)

1. C.R. No
2. Ortho . OPD No.....
3. Disability Certificate No.
4. Name of the candidate
5. Name of Father /Guardian
6. Permanent Address

Affix here firmly
 recent passport
 size photograph
 self -attested

Certified that the above named candidate has been examined in the light of the DCI guidelines as per **Appendix-A-22** by the Medical Board and he/she has been covered under benchmark disability as specified below :-

.....

CHAIRMAN
 Medical Board
 (Name & Designation)

MEMBER
 Medical Board
 (Name & Designation)

MEMBER
 Medical Board
 (Name & Designation)

Name & Place of Medical Board:
Date of issuance

Note: (i) *The disability certificate should be issued by duly constituted Board by the Indira Gandhi Medical College & Hospital, Shimla or Dr. R.P. Govt. Medical College, & hospital Kangra at Tanda*

(ii) *The disability certificate from Medical Board should be having been issued within three months prior to 1st round of counselling for seeking admission in BDS course for claiming the benefit of reservation.*

(iii). *Doubtful certificates will be got verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.*

APPENDIX -9 (Group A-9)**FORM OF CERTIFICATE TO BE PRODUCED BY THE SINGLE GIRL CHILD**

Certified that Ms/Km.....D/O Sh.....

Resident of Village.....Post- Office.....

Tehsil.....District.....(H.P) is single girl child of her parents.

Date:.....

AMRU
ATAL MEDICAL & RESEARCH
UNIVERSITY, HIMACHAL PRADESH
 अटल आयुर्विज्ञान एवं अनुसंधान विश्वविद्यालय, हिमाचल प्रदेश

Signature
Designation with Seal of
thePlace:.....
Certificate issuing authority

Note: (i) This certificate should be signed by the Block Development Officer of the area concerned of Himachal Pradesh to which the parent of the candidate belongs as per Govt. letter No.Per.(AP-B)B(15)5/2014-Loose-I dated 14th July, 2017. It should be signed and not countersigned.

(ii) The persons belonging to urban areas of the State of Himachal Pradesh, the aforesaid certificate is to be issued by the Additional/Joint Commissioner of Municipal Corporation/ Executive Officer/Secretary Nagar Parisad/ Sub Divisional Magistrate/Executive Magistrate/Tehsildar as the case may be.

(iii) Doubtful certificate will got verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.

सर्वे भद्रान् सुखिनः
 सर्वे सन्तु निरुन्मयाः

APPENDIX – 10 (Group A-10)

FORM OF CERTIFICATE TO BE PRODUCED BY THE
CHILDREN OF JAMMU & KASHMIR MIGRANTS

Certified that Shri/SmtFather/Mother of
Mr./Ms.(Name of the candidate)resident of
Village.....Post Office.....Tehsil.....
District.....State Jammu & Kashmir has been declared Jammu & Kashmir
Migrants due to terrorism and residing or rehabilitated at (complete address)

.....
.....

Place :

Date :

Signature
Designation with seal of the issuing authority
(District Magistrate/Deputy Commissioner of the area concerned)

Note :

1. This certificate should be signed by the District Magistrate/Deputy Commissioner of the area concerned and not counter signed.
2. Doubtful certificates will be got verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.

सर्वे भवन्तु सुखिनः
सर्वे सन्तु निरोगयाः

APPENDIX – 11 (Group- A-11)
A CERTIFICATE TO BE PRODUCED BY THE CHILDREN
OF TIBETAN REFUGEES

Certified that Mr/Ms. S/o / D/o Shri
 (complete address).....

.....
 has fulfilled the definition of "Children of Tibetan Refugees" and eligibility criteria is hereby
 sponsored for admission to MBBS course as per merit of NEET-UG-2024 against the seats
 reserved for the Children of Tibetan Refugees for the Academic Session 2020-21.

Place :

Date :



Signature

Designation with seal of the issuing authority
(Tibetan Govt. in Exile)

Note :

1. *This certificate should be signed by the Central Tibetan Administration of His Holiness The Dalai Lama. However, an undertaking/bond will be taken by the Central Tibetan Administration of His Holiness that the candidate after completion of the course will serve for the Tibetan Administration at least for 3 years.*
2. *Doubtful certificates will be got verified through the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.*

APPENDIX – 12(a)

Government of Himachal Pradesh
(Name & Address of the authority issuing the certificate)
INCOME & ASSET CERTIFICATE TO BE PRODUCED BY THE CANDIDATE OF ECONOMICALLY WEAKER SECTIONS

Certificate No.....

Dated:.....

VALID FOR THE YEAR.....

1. This is to certify that Shri/Smt./Kumari _____ son/daughter/wife _____ permanent resident of Village/town _____ Post Office _____ District _____ in the State of Himachal Pradesh, Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 4 lakh (Rupees Four Lakh only) for the financial year..... His /Her family does not own or possess any of the following assets***:-
- (i) More than 1 hectare of Agricultural land in rural areas and 500 M² land in urban areas;
 - (ii) Residential flat/house of more than 2500 square feet in rural/ urban areas.
 - (iii) Family of income tax payee;
 - (iv) Family of Regular/Contract employees of the Central Government, State Government., Board, Corporations and autonomous bodies and Public Sector Undertakings etc;
2. Shri/Smt./Kumari _____ belongs to the _____ Caste which is not recognized as a Scheduled Caste, scheduled Tribe and Other Backward Classes.

Signature with seal of Office _____

Name _____

Designation _____

*Recent
Passport size
attested
photograph of
the applicant*

***Note 1:** Income covered all sources i.e salary, agriculture, business, profession etc.

****Note 2:** The term "Family" for this purpose will include the person who seeks benefit of reservation, his /her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note 3:** The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

4. Doubtful certificates will be got verified through the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX – 12(b)

Government of Himachal Pradesh

(Name & Address of the authority issuing the certificate)

NON-SC/ST/OBC CERTIFICATE TO BE PRODUCED BY THE CANDIDATE BELONGING TO B.P.L. CATEGORY.

Certificate No.....

Dated:.....

This is to certify that Shri/SMT./Kumari_____son/daughter/wife of
 _____Permanent resident of Village/town_____Post
 Office_____District_____in the State of Himachal Pradesh, Pin
 Code_____whose photograph is attested below belongs to the
 _____Caste which is not recognized as a Scheduled Caste, Scheduled Tribe and
 Other Backward Classes in the State.

Signature with seal of Office_____

Name_____

Designation_____

Recent
 Passport size
 attested
 photograph of
 the applicant

Note: *Doubtful certificates will be got verified through the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.*

सर्वे सन्तु सुखिनः
 सर्वे सन्तु निरामयाः

APPENDIX – 13

FORM OF CERTIFICATE TO BE SUBMITTED BY THE FATHER/MOTHER OF THOSE CANDIDATES WHO ARE NOT BONAFIDE HIMACHALI AND ARE CENTRAL GOVERNMENT EMPLOYEES WORKING IN H.P.(LIKE ALL INDIA SERVICES/CENTRAL CIVIL SERVICES)/EMPLOYEES WORKING WITHIN THE STATE OF HIMACHAL PRADESH IN AUTONOMOUS BODIES/INSTITUTIONS/ORGANISATIONS/SEMI-GOVERNMENT BODIES ESTABLISHED BY CENTRAL/OTHER STATE GOVERNMENTS/ SERVING JUDGES OF THE HON'BLE HIGH COURT OF H.P./REGULAR EMPLOYEES OF HIMACHAL PRADESH GOVERNMENT/ H.P.GOV. UNDERTAKINGS/AUTONOMOUS BODIES WHOLLY OWNED BY HIMACHAL PRADESH GOVERNMENT ON ACCOUNT OF THEIR SERVICE/POSTING IN THE HIMACHAL PRADESH.

(To be issued by the Registrar General, H.P. High Court/ Zonal/Circle Head/Regional Head/Divisional Head of the concerned Government Department/Organization/Institution)

(i) Certified that Shri/Smt..... Father/Mother of Mr./Ms. (Name of the Candidate) who is at present working as (Designation)in the Hon'ble High Court of Himachal Pradesh, Shimla (applicable only for Hon'ble Judges of the Hon'ble High Court of Himachal Pradesh)

(ii) Certified that Shri/Smt..... Father/Mother of Mr./Ms. (Name of the Candidate) who is at present working as (Designation)in the Central Government Department/Autonomous Bodies/Institution/Organization/Semi-Govt. Bodies established by Central/Other State Governments/Regular employees of Himachal Pradesh Government/H.P. Government Undertaking/Autonomous Bodies wholly owned by Himachal Pradesh Government (Name of Department/Institution/Organization/Autonomous Bodies).....

Certified that Shri/Smt is an regular employee of the aforesaid Department/Autonomous Bodies/Institution/Organization/Semi-Govt. Bodies established by Central/Other State Governments/Regular employees of Himachal Pradesh Government/H.P. Government Undertaking/Autonomous Bodies wholly owned by Himachal Pradesh Government residing within the state of Himachal Pradesh on account of his/her continuous services w.e.f.....to.....

(Note: Struck out which is not applicable)

Signature with legible seal
Registrar General, H.P. High Court/Zonal Head/Regional Head/Divisional
Head of the Organization Institution/Autonomous Bodies/Central / State Govt. Deptt.)

Date :

Place :

Note : *Doubtful certificate will be got verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action.*

APPENDIX -14

FORM OF CERTIFICATE TO BE SUBMITTED BY THE FATHER/MOTHER OF THOSE CANDIDATES WHO ARE REGULAR EMPLOYEES OF THE H.P. GOVT./ H.P. GOVT. UNDERTAKINGS/AUTONOMOUS BODIES WHOLLY OWNED BY H.P. GOVT. WHO ARE HOLDING THE POST OUTSIDE HIMACHAL PRADESH ON ACCOUNT OF HIS/HER SERVICE/POSTING.

(To be issued by the Head of Govt. Deptt./Zonal Head/Regional Head/Divisional Head of the concerned Undertakings/Autonomous Bodies)

Certified that Shri/SmtFather/Mother of
Mr./Ms. (Name of the Candidate)
who is at present working as (Designation)..... in this
Department of H.P. Govt./ H.P. Government Undertakings/Autonomous Bodies wholly
owned by H.P. Government (Name of Department)

Certified that Shri/Smt is regular
employee of Department of H.P. Govt./ H.P. Government Undertakings/Autonomous
Bodies wholly owned by H.P. Government and holding the post outside the state of
Himachal Pradesh on account of his/her continuous services
w.e.f..... to

(Note: Struck out which is not applicable)

Signature with legible seal
(Zonal Head/Regional Head/Divisional Head/
Head of Govt. Deptt./H.P. Govt. Undertakings/Autonomous Bodies)

Date :

Place :

Note: (i) This certificate is to be signed not below the rank of Zonal Head/Regional Head/Divisional Head of the concerned Organization/Government Department.)
(ii) Doubtful certificate will get verified from the competent authority and if found wrong, will render the student liable to expulsion and suitable legal action

APPENDIX -15
SPECIMEN OF AFFIDAVIT

(To be submitted by the candidate at the time of counselling on plain Paper)

AFFIDAVIT

I, _____ Father/Guardian of the Candidate's
name) _____ permanent resident of Village
_____ Post office _____ Tehsil _____ District
_____ (H.P) do hereby solemnly affirm and declare as under :-

- (i) That my son / daughter namely _____ has appeared in the NEET-UG-2024 and has qualified the NEET-UG-2024 for seeking admission to MBBS & BDS course under State Quota in Himachal Pradesh.
- (ii) That he/she fulfilled the prescribed eligibility conditions of the prospectus issued by the AMRU for admission to MBBS/BDS courses for the Session 2024-25.
- (iii) That the advantage of domicile State is being taken in Himachal Pradesh only and nowhere else.

Deponent

(To be signed by the candidate's father/mother/Legal Guardian)

Declaration

I, the above named deponent do hereby affirm and declare that the above particulars of the affidavit are true to the best of my knowledge and no part of it is false and nothing has been concealed therefrom.

Verified at _____ the day of _____ 202__.

Deponent

Signature of the candidate

Name-----

APPENDIX -16

**PROFORMA FOR CERTIFICATE OF CHARACTER TO BE SUBMITTED BY THE CANDIDATE
CHARACTER CERTIFICATE**

Certified that Mr./Ms.....Son/Daughter of Sh.....
was a student of this School/College from Class.....to..... and has
passed 10+2 examination in (Month & Year). During this period
he/she bears character and.....behaviour.

Date:

Place:

Signature of the Principal
with Seal

Note: A character certificate must be issued from the Institution from where he/she has passed qualifying examination with regard to status of his/her behaviour pattern "as to whether he/she has displayed persistent violent or aggressive behaviour or any desire to harm other."

APPENDIX -17

PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE CANDIDATE AT THE TIME OF THE ADMISSION IN THE COLLEGE IN RESPECT OF ANTI-RAGGING MEASUREMENT

Name of Institution.....

Name of Course.....

i) Name of the Student.....

ii) Parentage with address & Telephone Nos.....

iii) Date of admission in MBBS/BDS course.....

iv) Day Scholar (address with Mobile/Telephone No.).

v) Undertaking to be given and signed by the student.

UNDERTAKING

I.....S/O/D/OSh.....
 studying in (MBBS/BDS).....course in (Name of
 College)for the academic Session 2024-25
 and presently a student ofyear/Professional is hereby give an
 undertaking that I will not indulge in any kind of ragging or in discipline in the
 campus/Hostel/outside/anywhere. If so, strict disciplinary action may be taken against me
 as per law/Ordinance issued by the Government of Himachal Pradesh and Regulations of
 Medical/Dental Council of India.

Date.....

Place.....

Signature of the Student.....

Name.....

Class/Course.....

Mobile/Telephone No.....

COUNTERSIGNED

(Parents/Guardians)

Full Address:.....

Telephone No./Contact No.....

APPENDIX -18

PROFORMA FOR AFFIDAVIT TO BE SUBMITTED BY THE PARENTS/LEGAL GUARDIAN OF THE CANDIDATE AT THE TIME OF ADMISSION IN THE COLLEGE IN RESPECT OF ANTI-RAGGING MEASUREMENT DULY ATTESTED BY THE COMPETENT AUTHORITY

(To be submitted on plain paper)

AFFIDAVIT

I, father/mother/

legal guardian of Mr./Ms..... resident of (full address with telephone No.)who has been

admitted in the academic session 2020-21 in (Name of the college presently a student of (MBBS/BDS).....course do hereby solemnly

affirm and declare that my son/daughter/ward will not indulge in any type of ragging or indiscipline in the campus/Hostel and outside. In case of any such violation strict disciplinary action should be followed as per Ordinance issued by the H.P. Govt. and Regulations of Medical/Dental Council of India I/We will not interfere in any way in the action against my son/daughter/ward.

Deponent

(To be signed by the Father/Mother/Legal Guardian of the student)

VERIFICATION

I, the above named deponent do hereby solemnly affirm and declare that the above particulars of the affidavit are true to the best of my knowledge and belief. No part of it is false and nothing material has been concealed therefrom.

Verified at day of202.

Deponent

Appendix-19**STANDARD OF MEDICAL FITNESS CERTIFICATE SUBMITTED BY THE STUDENT AT THE TIME OF MBBS/BDS ADMISSION**

Name of the Candidate: _____
 Father's Name : _____
 Date of Birth: _____
 Identification Mark: _____

Affix recent
 photograph
 duly attested
 by the Medical
 officer

| Sr. No. | Standard of Physical fitness | Observation of Medical Officer Conducting Medical Examination |
|---------|---|---|
| 1 | EYES: | |
| (a) | The absence of one eye shall not be a bar, the vision of remaining eye shall not be less than 6/9 with or without glasses | |
| (b) | The minimum vision in person in possession of both eyes should be 6/12, 6/18 with or without glasses. | |
| (c) | There shall be no fundus disease adversely affecting the vision | |
| (d) | Colour Blindness (upto CP ⁴) | |
| 2. | EARS: The hearing power shall be as to enable a candidate to use his stethoscope effectively | |
| 3. | Blood Pressure: (Normal) | |
| 4. | Heart: (No organic disease) | |
| 5. | Lungs: (No organic disease) | |
| 6 | Liver, Spleen Kidney and lymphatic glands: (No permanent abnormality) | |
| 7. | Nervous System: (Candidate should be normal & be mentally sound) | |
| 8. | Urine: (Should be free from albumen or sugar) | |
| 9 | Extremities | |
| (a) | Any one with bad deformity or any absent limb shall be debarred. | |
| (b) | There shall be no deformity of lower Limbs & spine to hinder normal locomotion. | |
| 10 | Every candidate should have X-ray screening of chest to exclude pulmonary cardiology. | |
| 11 | Female candidate should be examined by the Gynecologists to exclude any organic disease. | |
| 12 | Blood Group: | |
| 13 | COVID-19 Test: | |

Signature of Candidate _____

Signatures of the members of the Medical Board of the Medical College or
 CMO/MS in the case of BDS admissions

Place: _____ Date: _____

(with seal)

APPENDIX-20

F.No.6(1)/2017/D(Res.II)
Government of India
Ministry of Defence
Department of Ex-Servicemen Welfare

Room No.237 'B' Wing
Sena Bhawan, New Delhi
May 21, 2018

To
The Chief Secretaries/Administrators
All States/UTs.

Subject: Inter-se priority for reservation/preference to the wards of Armed Forces personnel by States/UTs for admission to Medical/Professional/non-Professional Courses.

Approval of the Competent Authority is conveyed to the removal of Yudh Sewa Medal series of Awards i.e. Sarvottam Yudh Seva Medal, Uttam Yudh Seva Medal and Yudh Seva Medal from category V of the priority list for reservations/preferences to the wards of Armed Forces personnel by States/UTs/Central/State Universities/Autonomous Institutions for admission in medical/professional/non-professional courses. The revised list of priorities will be as follows:-

- Priority I : Widows/Wards of Defence personnel killed in action.
- Priority II : Wards of disabled in action and boarded out from service.
- Priority III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.
- Priority IV : Wards of disabled in service and boarded out with disability attributable to military service.
- Priority V : Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
- (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) Maha Vir Chakra
 - (iv) Kirti Chakra
 - (v) Vir Chakra
 - (vi) Shaurya Chakara
 - (vii) Sena, Nau Sena, Vayu Sena Medal
 - (viii) Mention-in-Despatches.
- Priority VI : Wards of Ex-Servicemen.
- Priority VII : Wives of:
- i) defence personnel disabled in action and boarded out from service.
 - ii) defence personnel disabled in service and boarded out with disability attributable to military service.
 - iii) ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
- Priority VIII : Wards of Serving Personnel.
- Priority IX : Wives of Serving Personnel.

2. This issues with the approval of Hon'ble Raksha Mantri and supersedes our earlier letters of even number dated 19.05.2017 and 30.11.2017 on the subject.

Sd/-
(Santosh)
Joint Secretary (Res.II)
Tel.23015772

APPENDIX-21

SPECIFIED BENCHMARK DISABILITIES (As per MCI Regulations)

| Sl. No. | Disability Type | Type of Disabilities | Specified Disability | Disability Range | | | |
|--|---------------------|---|--|--|---|---------------------------------|--|
| | | | | Eligible for Medical Course, Not Eligible for PwD Quota | Eligible for Medical Course, Eligible for PwD Quota | Not Eligible for Medical Course | |
| 1. | Physical Disability | A. Locomotor Disability, including Specified Disabilities (a to f). | a. Leprosy cured person* | Less than 40% disability | 40-80% disability | More than 80% | |
| | | | b. Cerebral Palsy** | | | | |
| | | | c. Dwarfism | | | | |
| | | | d. Muscular Dystrophy | | | | |
| | | | e. Acid attack victims | | | | |
| | | | f. Others*** such as Amputation, Poliomyelitis, etc. | | | | |
| | | | <p>* Attention should be paid to loss of sensations in fingers and hands, amputation, as well as involvement of eyes and corresponding recommendations be looked at.</p> <p>** Attention should be paid to impairment of vision, hearing, cognitive function etc. and corresponding recommendations be looked at.</p> <p>*** Both hands intact, with intact sensations, sufficient strength and range of motion are essential to be considered eligible for medical course</p> | | | | |
| | | B. Visual Impairment (*) | a. Blindness | Less than 40% disability (i.e. Category '0 (10%)', 'I (20%)' & 'II (30%)') | | | Equal to or More than 40% Disability (i.e. Category III and above) |
| | | | b. Low vision | | | | |
| | | C. Hearing impairment @ | a. Deaf | Less than 40% Disability | | | Equal to or more than 40% Disability |
| b. Hard of hearing | | | | | | | |
| <p>(*) Persons with Visual impairment / visual disability of more than 40% may be made eligible to pursue Graduate Medical Education and may be given reservation, subject to the condition that the visual disability is brought to a level of less than the benchmark of 40% with advanced low vision aids such as telescopes / magnifier etc.</p> | | | | | | | |

| | | | | | | | |
|---|--|---|---|---|--|--|--------------------------------------|
| | | | <p>@ Persons with hearing disability of more than 40% may be made eligible to pursue Graduate Medical Education and may be given reservation, subject to the condition that the hearing disability is brought to a level of less than the benchmark of 40% with the aid of assistive devices.</p> <p>In addition to this, the individual should have a speech discrimination score of more than 60%.</p> | | | | |
| | | D. Speech & language disability\$ | <table border="1"> <tr> <td>Organic/ neurological causes</td> <td>Less than 40% Disability</td> <td>-</td> <td>Equal to or more than 40% Disability</td> </tr> </table> | Organic/ neurological causes | Less than 40% Disability | - | Equal to or more than 40% Disability |
| Organic/ neurological causes | Less than 40% Disability | - | Equal to or more than 40% Disability | | | | |
| | | <p>\$ It is proposed that for admission to MBBS course the Speech Intelligibility Affected (SIA) score shall not exceed 3 (Which will correspond to less than 40%) to be eligible to pursue the MBBS course. The individuals beyond this score will not be eligible for admission to the MBBS course.</p> <p>Persons with an Aphasia Quotient (AQ) upto 40% may be eligible to pursue MBBS course but beyond that they will neither be eligible to pursue the MBBS course nor will they have any reservation.</p> | | | | | |
| 2. | Intellectual disability | a. Specific learning disabilities (Perceptual disabilities, Dyslexia, Dyscalculia, Dyspraxia & Developmental aphasia)# | <p># currently there is no Quantification scale available to assess the severity of SpLD, therefore the cut-off of 40% is arbitrary and more evidence is needed.</p> <table border="1"> <tr> <td>Less than 40% Disability</td> <td>Equal to or more than 40% disability-But selection will be based on the learning competency evaluated with the help of the remediation/ assisted technology/aids/ infrastructural changes by the Expert Panel</td> <td>More than 80% or severe nature or significant cognitive/ intellectual disability</td> </tr> </table> | Less than 40% Disability | Equal to or more than 40% disability-But selection will be based on the learning competency evaluated with the help of the remediation/ assisted technology/aids/ infrastructural changes by the Expert Panel | More than 80% or severe nature or significant cognitive/ intellectual disability | |
| Less than 40% Disability | Equal to or more than 40% disability-But selection will be based on the learning competency evaluated with the help of the remediation/ assisted technology/aids/ infrastructural changes by the Expert Panel | More than 80% or severe nature or significant cognitive/ intellectual disability | | | | | |
| | | b. Autism spectrum disorders | <table border="1"> <tr> <td>Absence or Mild Disability, Asperger syndrome (disability of 40- 60% as per ISAA) where the individual is deemed fit for MBBS course by an expert panel</td> <td>Currently not recommended due to lack of objective method to establish presence and extent of mental illness. However, the benefit of reservation/ quota may be considered in future after developing better methods of disability assessment.</td> <td>Equal to or more than 60% disability or presence of cognitive/intellectual disability and/or if the person is deemed unfit for pursuing MBBS course by an expert panel</td> </tr> </table> | Absence or Mild Disability, Asperger syndrome (disability of 40- 60% as per ISAA) where the individual is deemed fit for MBBS course by an expert panel | Currently not recommended due to lack of objective method to establish presence and extent of mental illness. However, the benefit of reservation/ quota may be considered in future after developing better methods of disability assessment. | Equal to or more than 60% disability or presence of cognitive/intellectual disability and/or if the person is deemed unfit for pursuing MBBS course by an expert panel | |
| Absence or Mild Disability, Asperger syndrome (disability of 40- 60% as per ISAA) where the individual is deemed fit for MBBS course by an expert panel | Currently not recommended due to lack of objective method to establish presence and extent of mental illness. However, the benefit of reservation/ quota may be considered in future after developing better methods of disability assessment. | Equal to or more than 60% disability or presence of cognitive/intellectual disability and/or if the person is deemed unfit for pursuing MBBS course by an expert panel | | | | | |

| 3. | Mental behaviour | | Mental illness | Absence or Mild | Currently not recommended | Equal to or more than 40% |
|--------------------------|--|------------------------------------|---|---|--|--|
| | | | | Disability: less than 40% (under IDEAS) | due to lack of objective method to establish presence and extent of mental illness. However, the Benefit of reservation/ quota may be considered in future after developing better methods of disability assessment. | Disability or if the person is deemed unfit to perform his/her duties. Standards may be drafted for the definition of “fitness to practice medicine”, as are used by several institutions of countries other than India. |
| 4. | Disability caused due to | a. Chronic Neurological Conditions | i. Multiple Sclerosis | Less than 40% Disability | 40-80% disability | More than 80% |
| | | | ii. Parkinsonism | Disability | | |
| | | b. Blood Disorders | i. Haemophilia | Less than 40% Disability | 40-80% disability | More than 80% |
| ii. Thalassemia | Disability | | | | | |
| iii. Sickle cell disease | Disability | | | | | |
| 5. | Multiple disabilities including deaf blindness | | More than one of the above specified disabilities | <p>Must consider all above while deciding in individual cases recommendations with respect to presence any of the above, namely, Visual, Hearing, Speech & Language disability, Intellectual Disability, and Mental Illness as a component of Multiple Disability.</p> <p>Combining Formula as notified by the related Gazette Notification issued by the Govt. of India</p> $\frac{a + b (90 - a)}{90}$ <p>(where a= higher value of disability % and b=lower value of disability % as calculated for different disabilities)</p> <p>is recommended for computing the disability arising when more than one disabling condition is present in a given individual. This formula may be used in cases with multiple disabilities, and recommendations regarding admission and/or reservation made as per the specific disabilities present in a given individual</p> | | |

APPENDIX-22

SPECIFIED DISABILITIES

(iv) Physical disability (As per DCI Regulation 2 &4)

A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including –

- (a) "leprosy cured person" means a person who has been cured of leprosy but is suffering from-
- (i) Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye –lid but with no manifest deformity;
 - (ii) Manifest deformity an paresis but having sufficient mobility in their hands and feet toenable them to engage in normal economic activity;
 - (iii) Extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;
- (b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
- (c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
- (d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;
- (e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B. Visual impairment-

(a) "blindness" means a condition where a person has any of the following conditions, afterbest correction-

- (i) total absence of sight; or
- (ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in better eye with bestpossible correction; or
- (iii) limitation of the field of vision subtending an angle of less than 10 degree.

(b) "low-vision" means a condition where a person has any of the following conditions, namely:-

- (i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen)in the better eye with best possible corrections; or
- (ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10degree.

C. Hearing impairment-

- (a) “deaf” means persons having 70 DB hearing loss in speech frequencies in both ears;
- (b) “hard of hearing” means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears.

D. “Speech and Language Disability” means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

- (v) Intellectual disability, a condition characterized by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behavior which covers a range of every day, social and practical skills, including-

(a) “specific learning disabilities” means a heterogeneous group

of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

(b) “autism spectrum disorder” means a neuro- developmental condition typically appearing in the first three years of life that significantly affects a person’s ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

- (vi) Mental behavior,- “mental illness” means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterized by sub normality of intelligence.

(vii) Disability caused due to –

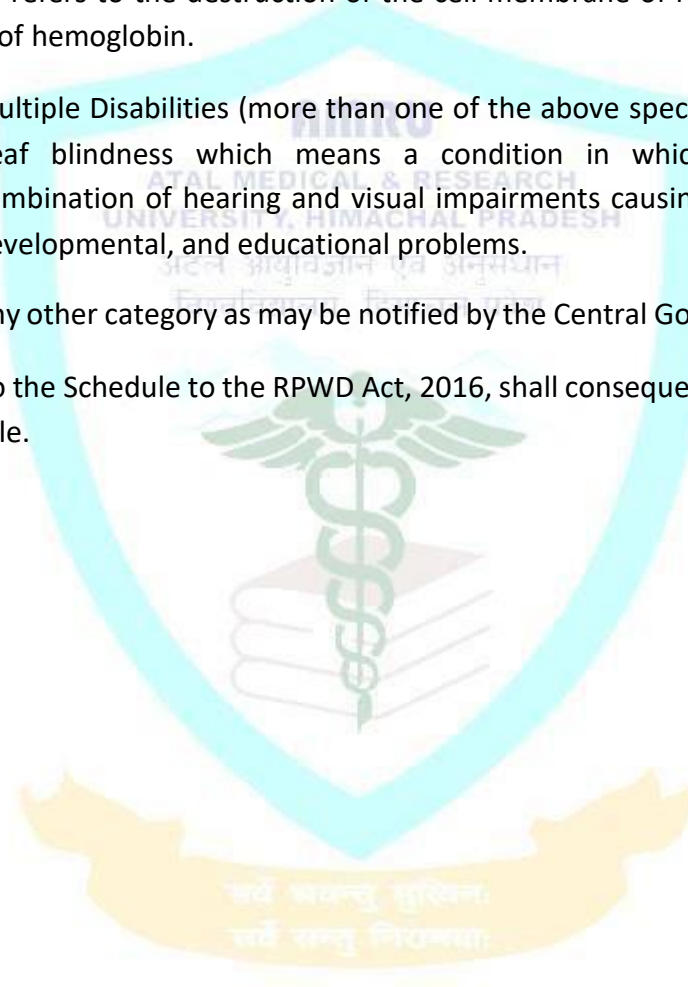
(a) chronic neurological conditions, such as-

- (i) “multiple sclerosis” means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelization and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
- (ii) “parkinson’s disease” means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) Blood disorder-

- (i) "hemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterized by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;
- (ii) "thalassemia" means a group of inherited disorders characterized by reduced or absent amounts of hemoglobin.
- (iii) "sickle cell disease" means a hemolytic disorder characterized by chronic anemia, painful events, and various complications due to associated tissue and organ damage; "hemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.
- (viii) Multiple Disabilities (more than one of the above specified disabilities) including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.
- (ix) Any other category as may be notified by the Central Government.

Note: Any amendment to the Schedule to the RPWD Act, 2016, shall consequently stand amended in the above schedule.



APPENDIX-23**MEDICAL COUNCIL OF INDIA**

No. MCI-34(1)/2016-Med (Ragg.)/127758

Dated: 02.09.2016

1. The Deans/Principals of all the Medical Colleges/Institutions in India
2. The Directors of Medical Education of all the States in India.
3. The Secretary of Medical Education of all the State Governments in India.
4. The Registrars of all the Universities and Deemed Universities in India

Sub: Implementation of the Regulations framed by the Medical Council of India to curb the menace of ragging in medical colleges.

Sir/Madam

Please refer to the decision taken in the meeting of Dr. R.K. Raghvan Committee appointed by the Hon'ble Supreme Court to supervise the measures being implemented to prevent the menace of ragging. The Medical Council of India has prepared the regulations to curb the menace of ragging in medical colleges in form of Regulations called as the Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/ Institutions) Regulations, 2009. The said Regulations have been notified in the Part III Section 4 of the Gazette of India on 03.08.2009. These Regulations have already been circulated to you vide this office circular No. 34 (1)/2009-Med./31046, dated 21.08.2009 and also available on the MCI website i.e. www.mciindia.org.

The operative part of the regulation is reproduced as under with regard to the curb the menace of ragging in medical colleges:-

"5. Measures for prohibition of ragging:-

5.1 The Medical College/Institution/ University shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted and/or for the time being in force, considering ragging as a cognizable offence under the law at par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST and prohibiting ragging in all its forms in all institutions.

5.2 Ragging in all its forms shall be totally banned in the entire Medical College/Institution/University including its departments, constituent units, all its premises (academic, residential, sports, canteen etc) whether located within the campus or outside and in all means of transportation of students whether public or private.

5.3 The Medical College/Institution/ University shall take strict action against those found guilty of ragging and/ or of abetting ragging.

6. Measures for prevention of ragging at the institution level:-

6.1 Before admissions:-

6.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned/prohibited in the Medical College/Institution and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately.

6.1.2 The brochure of admission/instruction booklet for candidates shall print in block letters these Regulations in full (including Annexures).

6.1.3 The 'Prospectus' and other admission related documents shall incorporate all directions of the Hon'ble Supreme Court and/or the Central of State Governments as applicable, so that the candidates and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging.

6.1.4 Brochure or booklet/leaflet shall be distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging and shall contain the blueprint of prevention and methods of redress.

The application form for admission/enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I) to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

6.1.5 The application form shall also contain a printed undertaking, preferably both in English/ Hindi and in one of the regional languages known to the institution and the parent/guardian (English version given in Annexure I, Part II) to be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.

A database shall be created out of affidavits affirmed by each student and his/her parents/guardians stored electronically, and shall contain the details of each student. The database shall also function as a record of ragging complaints received.

6.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/ transfer certificate/ migration certificate/ Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.

6.1.7 A student seeking admission to a hostel forming part of the Medical College/Institution/ University, or seeking to reside in any temporary premises not forming part of the institution, include a private commercially managed lodge or hostel, submit additional undertaking in the form of Annexure I (both Parts) along with his/her application for hostel accommodation.”

A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I (both Parts) along with his/her application for hostel accommodation.

6.1.8 At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.

6.1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provision of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of the such posters shall be of permanent nature in certain vulnerable places.

6.1.10 Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the Medical College/Institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling session, workshops, painting and design competitions among students and other methods as it deems fit.

6.1.11 The Medical College/Institution/University shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution’s resolve to ban ragging and punish those found guilty without fear or favour.

6.1.12 The Medical College/Institution/University shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.”

6.1.13 The Medical College/Institution/University shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the early months of the academic session.

“6.1.13 (A) The head of the institutions shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the

institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.”

6.1.14 The Medical College/Institution/University shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets, seminars, street plays, etc.

6.1.15 The faculties/departments/units of the Medical College/Institution/ University shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

The Principal or Head of the Institution/Department shall obtain an undertaking from every employee of the institution including teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service record.

6.2 On admission:-

6.2.1 Every fresher admitted to the Medical College/Institution/University shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the Institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong at their behest. Such a step will reduce the fresher's dependence on their seniors.

Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'fresher's in order to prepare them for the life ahead, particularly or adjusting to the life in hostels.

6.2.2 The Medical College/Institution/University through the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integration them fully as students.

6.2.3 The leaflet mentioned above shall also inform the fresher's about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution care for them and shall not tolerate any atrocities against them.

6.2.4 The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution of facilitate and complement familiarization of fresher's with the academic environment of the institution.

6.2.5 The Medical College/Institution/University shall also organize joint sensitization programmes of 'freshers' and seniors.

On the arrival of senior students after the first week or after the second week as the case may be, further orientation programmes must be scheduled as follows (i) joint sensitization programme and counseling of both 'freshers' and senior by a Professional counselor; (ii) joint orientation programme of 'freshers' and seniors to be addressed by the principal/Head of the Institution, and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members; (i) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration. v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the freshers.

6.2.6 Freshers or any other student(s) shall be encouraged to report incidents of ragging, either as victims, or even as witnesses. The identify of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.

6.2.7 Each batch of freshers, on arrival at the institution, shall be divided into small group and each such group shall be assigned to a members of the faculty, who shall interact individually with each member of the group everyday for ascertaining the problems is difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.

6.2.8 Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facility are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.

6.2.9 A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.

6.3 At the end of the academic year:

6.3.1 At the end of every academic year the Dean/Principal /Director shall send a letter to the parents/guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.

6.3.2 At the end of every academic year the Medical College/Institution/University shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many level or tiers of Mentors as the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level. Each batch of freshers should be divided into small groups and each group shall be assigned to a member of the staff. Such staff members should interact individually with, each member of the group on a daily basis for ascertaining the problems/difficulties if any faced by the fresher in the institution and extending necessary help.

In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged".

In view of above, you are requested to kindly take necessary action taking into consideration the above quoted regulations.

As the academic session 2016-17 has started from 03.09.2016 (as per notification dated 8/8/2016), you are requested to send the information/compliance on the following points within four (4) weeks from dispatch of this circular:-

1. (i) Anti-Ragging Committee composition in the college (name of members with their telephone numbers and e-mail IDs).
(ii) Number of incidence of ragging reported and action taken in hard/soft copy, if any.
(iii) Number of FIRs lodged, if any.
(iv) Punishment awarded, if any.
2. Admission brochures/prospectus/booklets regarding inclusion of specific information on Anti-Ragging.
3. Installation of CCTV Cameras in all the vulnerable places of college, Hospital and Hostels.
4. Ensure submission of online undertaking by each student and every parent at www.antiragging.in and www.amanmovement.org
5. To get NAAC accreditation.
6. Anti Ragging Posters & Hoarding (as per enclosed format) to be placed in different parts of Medical college/hostel.

An early action in the matter will be highly appreciated.

Sd/-

(B.D. Jain)

Asstt. Secretary & Nodal Officer,
Anti-Ragging Committee.

Appendix-24
Embassy Certificate of Foreign Candidate (For NRI Candidates)
(ON THE LETTERHEAD OF THE CONCERNED INDIAN DIPLOMATIC MISSION)

F. No. : _____

Date: _____

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. /Mrs. / Ms. _____ S/o / W/o / D/o _____
 Holder of Passport No. _____ issued on _____ at _____
 _____ valid upto _____ presently residing at _____
 _____ has stayed abroad for more than 182 days
 during the last financial year and enjoys the status of Non-Resident Indian (NRI) for the period from _____
 _____ till date. He may be extended all courtesies and facilities, as admissible to the Non-
 Resident Indians (NRIs).

This certificate is issued for his Son/Daughter/Daughter-in-Law/Spouse _____
 , for seeking admission in India under NRI Quota.

The validity of this Certificate is for six months only.

PLACE:

SIGNATURE :

DATE :

NAME :

DESIGNATION:

SEAL :

(OF THE ISSUING AUTHORITY)

Appendix-25

***Documentary Proof of Citizenship (For Foreign and OCI Candidates)**

- * *Scanned copy of the first and last page of the Passport wherein the Citizenship /Nationality of the Candidate, as well as the date of issue, Validity Period, place of issue, and Issuing Authority of the Passport, are clearly mentioned.*

OR

- * *Citizenship Certificate issued by the Competent Authority in the Country of Nationality of the Candidate, wherein the Citizenship /Nationality of the Candidate, date of issue, Validity Period, place of issue, and Issuing Authority, are clearly mentioned.*

OR

- * *Any other Document issued by a Government Authority in the Country of Nationality of the Candidate (including OCI Card issued by the MHA or concerned Indian Diplomatic Mission in case of OCT Candidate only), wherein the Citizenship /Nationality of the Candidate, date of issue, Validity Period, place of issue and Issuing Authority of the Document, are clearly mentioned.*



A VIEW Atal Medical and Research University, HP at Ner Chowk, Distt. Mandi





विश्वविद्यालय, हिमाचल प्रदेश

A VIEW Indra Gandhi Medical College, Shimla



A VIEW OF Dr. R.P.G.M.C, TANDA AT KANGRA (H.P.)



A View of Shri Lal Bahadur Govt. Medical College & Hospital, Nerchowk, Distt. Mandi (HP)



Dr. Y. P. Parmar Govt. Medical College, Nahan



Dr. Radha Krishnan Govt. Medical College, Hamirpur



Jawahar Lal Nehru Govt. Medical College, Chamba



**H.P. GOVERNMENT DENTAL COLLEGE & HOSPITAL
SHIMLA (HIMACHAL PRADESH)**



Bhojia Dental College and Hospital
Chandigarh - Nalagarh Road, Budh (Baddi), Teh. Baddi, Distt. Solan, Himachal Pradesh



Himachal Dental College, Sunder Nagar, HP



Himachal Institute of Dental Sciences, Paonta Sahib, Himachal Pradesh



विश्वविद्यालय, हिमाचल प्रदेश

MM Medical College & Hospital, Kumarhatti-Solan (H.P)

